

**Selectmen Meeting
Minutes
March 4, 2020**

Chairman Connolly, Selectman Boisoneau, Selectman Devault, Selectman Dziokonski., Selectman Kerrigan were in attendance. Attendee was Town Administrator Ward. Chairman Connolly opened the meeting at 7:00PM.

Public Comment

There was none.

Review of Minutes

The board received minutes from February 19, 2020 Selectmen's meeting for review and approval. Selectman Dziokonski made a motion to approve minutes as presented. Selectman Devault seconded the motion. The vote was 4/0/1 Selectman Kerrigan abstained.

Transfer of Liquor License and Change of Location Hearing- 175 Sterling Street

Chairman Connolly opened the hearing inviting the applicant forward.

Mr. George Thompson of 626 Devonwood Way was before the board. He explained the store is requesting to move to the unit next store. Now the license is with Sam's Quick Stop but he has sold the store to his brother and is requesting the move. At Sam's they have a tobacco license and you are unable to sell alcohol with tobacco. Chairman Connolly opened the hearing up for questions from the board. Selectman Dziokonski asked for clarification on the move, same address just the unit next store. Mr. Thompson explained yes, the regulations changed with the tobacco sales and they need to separate locations. Chairman Connolly opened the public hearing for public comment in favor, there was none, in opposition, there was none. He closed the public hearing. Selectman Dziokonski made a motion to grant the transfer and change of location for 175 Sterling Street Liquor License as requested. Selectman Kerrigan seconded the motion. The vote was unanimous.

Transfer of Stock and Change of Manager Hearing – 27 High Street

Ercoli, Inc. d/b/a Clintons Bar & Grille with Albert Sousa as Proposed Manager on Record

Chairman Connolly invited representatives forward. Attorney Andrew Upton and Albert Sousa were before the board. Attorney Upton reviewed with the board Albert Sousa is the proposed manager on record, and the change is the same as last month the

operations will remain the same but the stock is transferring. Chairman Connolly opened the public hearing for public comment in favor, there was none, in opposition, there was none. He closed the public hearing. Selectman Kerrigan made a motion to approve the transfer of stock for Ercoli, Inc.d/b/a Clintons Bar&Grille with Albert Sousa as the proposed Manage on Record for the 27 High Street location. Selectman Devault seconded the motion. The vote was unanimous.

School Department SBA Statement of Interest- Dr. Steven Meyer

Chairman Connolly invited the Superintendent of Schools for discussion regarding the SBA Statement of Interest. Dr. Steven Meyers was before the board he issued some information to the board. He explained a statement of interest was submitted last year, a site visit was made but the project didn't receive approval. He received some strong feedback with encouragement to apply again. Dr. Meyers reviewed once invited into the program. Selectman Kerrigan made a motion to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated prior to April 8, 2020 deadline, for the Clinton Middle School located at 100 Boylston Street, Clinton Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for replacement, renovation or modernization of the school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility and replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approval local requirements: and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority. Selectman Dziokonski seconded the motion. The vote was unanimous.

Stephen Philbin Esq. - Elevated, Inc. Marijuana Cultivation Proposal: 56 Sterling St.

Chairman Connolly invited the representatives forward for discussion. Attorney Stephen Philbin was before the board with the representatives of Elevated, Inc. Mr. Stephen Vitiello, Mr. Michael Ford, Mr. Anthony Petruccelli and Mr. Michael Raczkowski. Mr. Vitiello explained to the board they are leasing a property at 56 Sterling Street to cultivate marijuana which will be contained inside the building. The plan is to invest \$7 million to build out the area to accommodate the business. It is a 100% financed project. They are before the board to request to begin discussion on a host agreement. The business will be cultivation and processing only, no retail sales. Selectman Kerrigan asked about the

current businesses at the location will they relocate. Mr. Vitiello explained eventually they will purchase the building and the plan is for current owners Lloyd & Bouvier to move across the street. There is a woodshop that will relocate to another area in the building. Mr. Vitiello explained after purchase of the building phase II may displace the tenants, they plan to give plenty of notice. The second phase will include the processing component, which will be an existing company producing their product at the facility and selling it. Chairman Connolly asked what brought them to Clinton, between Boston and Clinton there must be a lot of building like this. Mr. Vitiello reviewed they like the community and found the building which is in great shape and fit their business project. Selectman Kerrigan made a motion to approve Town Counsel and Town Administrator Ward enter into negotiations with Elevated, Inc. on creating a host agreement. Selectman Dziokonski seconded the motion. The vote was unanimous.

Clinton Housing Authority- Informational Update

Chairman Connolly invited members of the Housing Authority forward for discussion. Executive Director Ms. Maryellen Donnolly, Chairman of the Housing Authority Fred Johnson, member Thomas Vitone and member Bill McGrail were before the board. Mr. Johnson thanked the board for having them, he explained they wanted to share with the board what they do. He reviewed they are the oversight of 5 housing developments in the community. Mr. McGrail reviewed the mission of the Housing Authority is to provide safe and affordable housing. The housing is provided at no cost to the town, the Federal and State Government provide funding. Chairman Connolly thanked the members for attending the meeting and providing open lines of communication between the boards. It is great for the community to hear who you are and what you do. Mr. Johnson reviewed the board has been elected with one member appointed by the Governor but will be changing due to the legislature passing a bill in 2018 requiring a tenant be on the board. At this time there is an open position until the law is clarified. Mr. McGrail explained he would be remiss not to acknowledge Executive Director Mary Ellen Donnolly, she does an amazing job and provides an outstanding service. Selectman Devault explained he like to invite a member of the Housing Authority to join the Surplus Properties Committee, this committee will be reviewing properties and it would be good to get input. Chairman Connolly stated there is an existing subcommittee of members, and facilities under review if there is interest from the Housing Authority Board he asked for them to share it. He thanked board members again for attending.

Public Comment

Chairman Connolly reopened Public Comment for an attendee in the audience. Mr. Michael Clark of 385 Sterling Street was before the board. Mr. Clark explained there is a lot of truck traffic outside his house. The street is very well traveled and large pot holes in the road creating a lot of noise when the traffic goes by. This is troubling and he hoped

something could be done. Superintendent McGown who was in attendance explained he is aware of the issue and has spoken with Mr. Clark. The redesign of the area is underway and an application will be submitted as the next Tipp project in the community. He will work on the area later in the Spring when the weather is better for paving.

FY2021 Budget Hearings

Fire Department

Chief Lutes was before the board. He reviewed there are not a lot of changes in the budget. He explained there are 4 junior fire fighters so there was a slight change in the wages and he has requested a change in the maintenance and repairs for ambulance and trucks. He explained he is still waiting on the results of the paramedic study. On the capital expenses he has requested a new ambulance, \$350,000 for purchase. The ambulance comes equipped with a new lift. Chairman Connolly asked if it will be compatible with ALS service. Chief Lutes explained yes. He has submitted an amendment to the budget to include funding to cover the expense of sick time buy back, he has 2 retirements approaching. He explained he is down 4 officers, 2 left for other towns, and 2 have retired. He explained he also has two out on injury. He reviewed how difficult the hiring process is under Civil Service. He reviewed expenses he included in the budget as \$10,000 for a new hose, \$2500.00 for equipment of a rescue team. Under capital expenses he has included a new vehicle, the truck has a rotted bed and the Chief vehicle is 10 years old. He would like to purchase a vehicle where he can store his equipment separate from the passenger area. He reviewed he uses vehicle for the task force he participates on and is a team leader. The board thanked him for the budget review.

Treasurer/Collector

Town Treasurer/Collector Mr. John Kittredge was before the board. He reviewed he has no operational changes, the department consists of 4 employees including himself. He has included an increase in the miscellaneous expense to \$2500.00. He reviewed the Health Insurance has open enrollment this month, but he rates as of January 1, 2020 are down 5%, the Medicare tax match is \$362,000. He is reviewing a new online payment system that he hopes to roll out soon he has been working with the administrator on it. The board thanked him for the budget review.

Facilities Department

Facilities Director Mr. Russel Karlstad was before the board. He reviewed he has prepared the budget breaking down the costs to run each building under the department. He has included capital improvement projects as well. He reviewed each cost to each building explained some he will outsource a cleaning service and others have full time employees he proposes the addition of 4 employees. There are two vacancies at the

Park & Recreation Department, and the addition of 2 custodians to the school along with the transferring of a part time custodian from the Senior Center to schools fulltime. He does not want an administrative assistant position he is proposing and Assistant Director Position to cover him when he is out. The total salaries for the department total \$1,275,000.00 including the overtime expense. Chairman Connolly asked if the budget had been presented to the Finance Committee. Mr. Karlstad explained he is scheduled for next week. Selectman Devault asked about the Capital projects submitted, you have included the Splash Pad but not the lights on Savage Field. Mr. Karlstad reviewed the Park & Recreation Department voted to move forward with the Splash Pad replacement. Mr. Karlstad reviewed he has budgeted funding to correct the Press Box Structure and retaining wall on Savage Field. The structural engineer that conducted the review of the light poles also reviewed the entire complex. The retaining wall is failing and needs to be replaced. The Press Box is not up to code and needs improvements. Chairman Connolly asked of the Park & Recreation voted to wait another year on the replacement of the lights at Savage Field. Mr. Karlstad explained yes, they are waiting on lights and prioritize the Splash Pad project. Selectman Devault asked about the press box inspection wouldn't this be an overlap to the inspection conducted when project was completed. The Building Inspector would have completed inspection on things being built. Have you received any feedback from the Building Inspector. Mr. Karlstad reviewed the Building Inspector has approached the Little League asking for paperwork to ensure the project was completed up to code. A permit was not pulled for the project. He has been working with the Building Inspector and will continue to do so. The board thanked him for the budget review.

Administrative Business

Late Night Closings

Chairman Connolly reviewed the following establishments are requesting late night closings for Saturdays in the month of March 2020: Clinton Turn Verein, Crystal Café, Liberty Tavern, Ringside Café, Old Timers, Spruce Street Tavern and The Simple Man Saloon. Selectman Kerrigan made a motion to approve the requests as presented. Selectman Dziokonski seconded the motion. Under Discussion: The board agreed any additional requests be sent for Police Chiefs review and approval. The vote was unanimous

Clinton Turn Verein Pavilion One Day All Alcohol License

Chairman Connolly reviewed the board received a request from Clinton Turn Verein to host a One Day All Alcohol Permit to be used in conjunction with an upcoming events to be held in the outdoor pavilion. Selectman Kerrigan made a motion to approve the request for One Day Permit as presented for pavilion events to be used by the Clinton Turn Verein. Selectman Dziokonski seconded the motion. The vote was unanimous.

Raffle Permit for AMSA After Prom Party Donation

Chairman Connolly explained the board received an application from AMSA Charter School to host a raffle at an upcoming after prom party fundraising event to be held at The Strand Theater. Selectman Kerrigan made a motion to approve the request for Raffle Permit as presented for AMSA Fundraising event to be held at The Strand. Selectman Dziokonski seconded the motion. The vote was unanimous.

Old & New Business

Sewer System Assessment Contract

Superintendent of Public Works McGown was before the board to review the EPA has required the evaluation of the town sewer system. The bid went out in four parts and he has recommendations for bid awards. He reviewed for Parts A & B of the bid package his recommendation the award go to National Water Main Cleaning Company in the amount of \$294,375. This process will include flow monitoring to determine if there is a leakage. Selectman Kerrigan made a motion to approve Part A & B of the Sewer System Assessment be awarded to National Water Main Cleaning Company as presented. Selectman Dziokonski seconded the motion. The vote was unanimous. Superintendent McGown reviewed Part C is the smoke and die testing, his recommendation is to award the bid to Diversified Infrastructure in the amount of \$43,000. Selectman Kerrigan made a motion to award Part C of the Sewer System Assessment to Diversified Infrastructure as presented. Selectman Dziokonski seconded the motion. The vote was unanimous. Superintendent McGown reviewed Part D is the electro scan pipe inspection. He is recommended awarding the contract to Ted Barry Company in the amount of \$49,500. Selectman Kerrigan made a motion to award the Part D of the Sewer System Assessment to Ted Barry Co. in the amount of \$49,500. Selectman Devault seconded the motion. The vote was unanimous. Superintendent McGown explained the project total awards are in the amount of \$386,000, He had expected the expense to be between \$500,000 and \$550,000. He explained he intends to use the extra funding for pipelining repairs.

Four Way Stop Sign on Church & Chestnut Streets Update

Selectman Kerrigan asked for an update on the four way stop sign approved for Chestnut & Church Streets. Superintendent McGown reviewed it is in the works, the plan is to paint the road stop ahead. The plan is to use the message board and place it out 2 weeks prior to the installation of the signs to provide notice of the upcoming change. Selectman Devault asked if they will be using the LED stop signs. Mr. McGown explained no he didn't intend to use that type because they are so close to the homes on the street.

Screen Gems Productions "Shrine"

Chairman Connolly reviewed the Library Director was before the board recently regarding the filming to be taking place at the library property. Per that discussion the board determined the Filming Policy would not apply. On Monday the film crew returned to do filming at the Holder Memorial and used the library for space and also had Walnut Street in use lined with production trucks. Part of Walnut Street was closed from Church to Union, with trucks lining the street. Police details were used. He asked for all department heads to receive a written directive notifying them there will be no filming allowed in town if there is a disruption to a public way without a permit granted by the Selectmen. Chairman Connolly reviewed he felt the board was misled by the Library Director on the impact the filming was going to have on the community. Administrator Ward explained there was confusion, the production company did not ask for the street closing, he explained the area was blocked off to hold open parking but the signage remained throughout the day. Chairman Connolly explained no parking was to be held without a permit. Selectman Devault asked how the town was going to be able to collect a fee now, this should have been worked out up front. Administrator Ward reviewed the Production Company was working with Community & Economic Director Phil Duffy, he will have the contact information. Chairman Connolly explained a letter is to be sent to the Department Heads especially the Police Department, notifying them if there is any impact to public property a permit is needed by the board. Please inform the Police Department instead of facilitating a street closure please stop it if there hasn't been an approved permit by the board. Administrator Ward explained he has the contact for the production company and will contact regarding a rental fee. Selectman Devault made a motion to approve a letter be sent out to Department Heads informing them a Filming Permit is required for all street closings and community impact for all production companies in the town. Selectman Boisoneau seconded the motion. The vote was unanimous.

After Prom Donation Request

Chairman Connolly explained the board has received a request from the Class of 2021 for support of the upcoming "Annual After Prom Party" Event. The event is supported through private donations. Selectman Kerrigan made a motion to approve a \$250.00 donation. Selectman Dziokonski seconded the motion. The vote was unanimous.

West Ledge Estates Streetlights

Chairman Connolly explained Town Counsel has been researching this issue. He has researched the escrow accounts and the requirements of the project. He will be sending the demand letter to the contractor with a 30 day response request. If no response within 30 days the town will undertake the installation and then attempt to recover funds. Selectman Dziokonski reviewed this is what the board agreed on as the solution. Selectman Devault asked if the Solicitor found that the builder is obligated to have

installed the street lights. Administrator Ward explained the initial approval in other developments have included the street lights as part of the project. There is confusion with the poles for this project. There was never anything finalized with National Grid, in the meantime town meeting accepted the road and the planning board told National Grid to work on it but never got the final information on design. He reviewed he was hoping to include the installation with the LED conversion, once the lights are installed the town will take on the cost to operate. Chairman Connolly concluded the board has already voted to send out the letter to the contractor and Town Counsel is working on it.

Committee Reports

Government Affairs Committee

Chairman Connolly reviewed the committee met recently and voted to pursue a Home Rule Petition with the State Legislature to modify the stock of liquor licenses in town. At this time the town is currently two over quota, which means any unused license will be turned back to the state and go away. The request will legitimize the existing licenses, also ask for modifications to the Clintons Bar & Grille to release it from the address and ask for 2 additional licenses for the town to improve the economic development and be beneficial to the community. Selectman Kerrigan made a motion to accept the recommendations to petition the legislatures for the modifications and additional licenses for the town. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Devault asked if the Clinton Bar & Grille are moving address. Chairman Connolly explained the ABCC restricted the license to that address because it was created through a Home Rule Petition for the town, the economic need presented itself to enhance the business. The transfer is for the same location. Selectman Kerrigan explained the town is investing in the downtown and there is a need for economic development. Selectman Dziokonski agreed explaining this will not be just for a bar room to promote additional drinking as Selectman Kerrigan stated. The vote was unanimous. Chairman Connolly explained the committee discussed the vacancies to the town boards, at the next meeting they will review all the terms to the town boards. The next step will be to advertise for a request of letters of interest. Selectman Kerrigan made a motion to approve the Town Administrator advertise the boards and commissions that need to be filled. Selectman Dziokonski seconded the motion. The vote was unanimous. Selectman Devault asked if the committee reviewed the criteria to access the landfill fund. Chairman Connolly reviewed the committee will be working on this but have nothing to report to date.

Cable Committee

Selectman Kerrigan reviewed the committee will meet next week to review with the consultant a job description for the Director and the contract with Comcast.

Downtown Steering Committee

Selectman Kerrigan explained the committee met recently and discussed downtown parking enforcement. Chief Laverdure explained the is still a priority and the officers will keep up with it they are downtown reviewing the 2 hour areas and keep a watch on the Oxford Court parking lot as well. Selectman Devault explained he hoped it is a priority and an actual plan is being followed. This is the number one complaint he hears from the downtown business area. Discussion continued and the board reviewed there is a comprehensive plan in place that accommodates the business and housing parking. Chairman Connolly explained the current plan can be reviewed. Selectman Devault asked for enforcement of the zones to be enforced.

Personnel Evaluations Committee

Selectman Devault reviewed he recently met with Administrator Ward to review the municipal personnel evaluation process under the existing Personnel by laws. He was able to get a copy of all of the information regarding the evaluation process which he is reviewing.

Selectman Kerrigan made a motion to adjourn the meeting at 9:55PM. Selectman Devault seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant to the Clinton Board of Selectmen/Town Administrator