

**Selectmen Meeting  
Minutes  
September 16, 2015**

Selectman Dziokonski, Selectman Iacobucci, Selectman Connolly, Selectman Sargent and Chairman LeBlanc were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman LeBlanc opened the meeting at 7:04PM.

**Review of Minutes**

The board received minutes from August 26, 2015 Selectmen's Meeting including Executive Sessions for Police Union contract for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Connolly seconded the motion. The vote was unanimous.

**Public Comment**

There was none.

**Downtown Parking Study: Community & Economic Development Director**

Mr. Phil Duffy Community & Economic Development Director was before the board to discuss the downtown parking study. He reviewed he is aware within the agreement with Oxford Court funding was allocated to conduct a review of the parking, at this time it is in the works and a RFP is being refined regarding the scope of work for the study. He updated the board of what has happened since the agreement with Oxford Court he had applied for grants to support funding of a lighting study for downtown. He was notified in June this did not happen. Prior to the notification he held a meeting with Selectmen Dziokonski and Sargent members of the lighting committee Town Administrator Ward and DPW Superintendent McGown. He invited a consultant group to the meeting who discussed the feasibility of lighting and parking in the downtown, if the grant was awarded and funding available. There were questions generated at this meeting that need to continue to be discussed. Selectman Sargent reviewed the Oxford Court agreement was separate, it included funding for parking study and changes with the dumpster including fencing, nothing has been completed including the parking study. Chairman LeBlanc explained the representatives of Oxford Court will be at the next meeting to review what has been completed as part of agreement.

**Goals & Objectives Discussion**

Chairman LeBlanc reviewed the board has discussed updating the Goals & Objectives list, by bringing forward issues they would like to work on for the list. He explained at this time the list consists of Facility Department study, Emergency Communications

System, Trash/Recycle Planning Committee, Business Development Committee, Downtown Decorative Streetlight Project, Public Works- Sidewalk, and Snow Removal- Sterling Street Vacant Land. Chairman LeBlanc reviewed he would like to add to the list the redevelopment of the town website, this is the gateway to the community. Part of the recommendation of the workshop hosted by the Community Development Office last year is to develop a better site. Mr. Duffy explained many recommendations came out of the workshop; one is to improve communications, streamline permitting process, and reconstitute the Chamber of Commerce or a Business Community Commonwealth. Chairman LeBlanc explained he would like to form a sub-committee to work on the website; he would like Mr. Duffy to participate. Mr. Duffy recommended hiring a consultant to update and redevelop the site. He explained he is working with the Business Development Committee on sending out a survey to the business community. Selectman Connolly made a motion to add the creation of a subcommittee for redevelopment and enhancement of the website to the list. Selectman Sargent seconded the motion. Under Discussion: Mr. Duffy suggested opening the committee to the general public to join he explained there is a lot of local experts available. Chairman LeBlanc agreed that is a good idea and he will represent the board on the committee. The vote was unanimous. Selectman Sargent made a motion to add the Duffy Park vegetation clearing to the list. Selectman Connolly seconded the motion. The vote was unanimous. Selectman Sargent explained he and Selectman Connolly are planning on working on this with the Conservation Commission. Selectman Connolly made a motion to include the enforcement of the Oxford Court agreement, within the contract work was to be completed within a year. Selectman Sargent seconded the motion. The vote was unanimous. Selectman Iacobucci explained he would like to add a review of vacant private building, former businesses. He understands there has been some research on reviewing how to locate owners. Chairman LeBlanc explained he felt the board should follow up with the Building Inspector and Board of Health regarding the status to determine which building are vacant. The board agreed to hold off on this and allow the tax title committee to work with the Board of Health and Building Inspector. Selectman Dziokonski explained he would like to develop an overall general vision for the town. He explained it would be a good idea to develop a vision for the community, to determine what direction the town will move in. He explained the downtown has become an area with a lot of entertainment to offer with the movie theater the museums and restaurants. He would like to see an economic development plan, to show viable locations for business. He added a master plan for the town with a comprehensive vision. The first step is to clearing define the objective. Chairman LeBlanc agreed explaining it is a quality of life issue. Selectman Dziokonski made a motion to approve adding to the list a Master Plan imitative. Selectman Connolly seconded the motion. Under Discussion: Selectman Iacobucci asked if this would be worked on by a committee. The board agreed.

Selectman Iacobucci categorized it as establishing an outlook for the town. The vote was unanimous. Selectman Iacobucci added he would like to add the establishment of a Memorial Day Parade Committee for enhancement of the existing parade. He has requested letters be sent out to the local businesses to sponsor bands. He would like to see this event expanded. Selectman Iacobucci made a motion to add to the list the expansion of the Memorial Day Committee. Selectman Connolly seconded it. The vote was unanimous.

Chairman LeBlanc explained he had been remiss, he asked for a moment of silence for Mr. Jack Weeks. Mr. Weeks was a former member of the Clinton Housing Authority and will be missed.

### **Administrative Business**

#### Late Night Closings

Chairman LeBlanc explained the board has received requests from Clinton Turn Verein, Crystal Café, Old Timer, Clinton Turn Verein, Liberty Tavern, Ringside Café, Polish American Veterans, Spruce Street Tavern & The Simple Man Saloon requesting late night closings for Saturdays in the month of October 2015: Selectman Iacobucci made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Connolly seconded the motion. The vote was unanimous.

#### Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of August 2015 for the Selectmen's review and approval. Selectman Iacobucci made a motion to approve the report as presented. Selectman Sargent seconded the motion. Under Discussion: Selectman Connolly stated he wanted to compliment on the Open House he is hosting. The vote is unanimous.

#### One Day Liquor License Permit

Chairman LeBlanc reviewed the board received a one day liquor license application to be used in the pavilion area of Clinton Turn Verein for an event scheduled September 19, 2015. Selectman Connolly made a motion to approve the request as presented. Selectmen Iacobucci seconded the motion. The vote was unanimous.

#### One Day Liquor License Permit

Chairman LeBlanc reviewed the board received a one day liquor license application from Jacqueline Innamorati for a fundraising event scheduled on October 3, 2015, at the Fallon Memorial auditorium. Selectman Sargent made a motion to approve the request as presented. Selectmen Dziokonski seconded the motion. The vote was unanimous.

### One Day Liquor License Permit

Chairman LeBlanc reviewed the board received a one day liquor license application from Park & Recreation Department Holiday Pops Committee to be used in conjunction with the Holiday Pops event scheduled on December 12, 2015. Selectman Iacobucci made a motion to approve the request as presented. Selectmen Connolly seconded the motion. The vote was unanimous.

### **Old & New Business**

#### *Clinton State Pool Petition*

Selectman Connolly made a motion to send a letter to the Department of Conservation & Recreation opposing the intending plan on closing the deep end of the pool in Clinton. He would also like to send letters to the State Senators and Representatives opposing the closing as well. Selectman Sargent seconded the motion. The vote is unanimous.

#### *Ash Street Pole Relocation*

Chairman LeBlanc reviewed previously the board had reviewed this request to relocate a Ash Street utility pole, at that time the board chose to deny this request until more action was taken by the utility companies to eliminate the double poles around town. The home owner has asked the board for reconsideration on this petition with the winter pending he is anticipating the need for snow removal on his roof but unable to clear it with the utility wires running to the pole. He invited the homeowner forward for discussion. Mr. Richard Way of 20 Ash Street was before the board and brought some photos in for the board to review the damage from the prior winter and ice dams that were unable to be cleared. Selectman Sargent explained the board is frustrated with the double utility poles left all over the community because of relocation and or new pole installation. Selectman Sargent made a motion to approve the pole relocation as requested for Ash Street, to alleviate the issues the tax payer is experiencing. Selectman Dziokonski seconded the motion. Under Discussion: Administrator Ward explained the pole relocation hearing was scheduled at prior meeting this is reconsideration of the vote taken at hearing. He reviewed National Grid has been working towards correcting the double pole issues, there has been work done to eliminate them. He received a report from national grid showing there are 9 outstanding double poles that require National Grid; there are 48 poles that are pending work from Comcast, and 66 poles from Verizon who indicated they are trying to work on a back log from the summer schedule. Administrator Ward indicated he will continue to work with these companies to have the work completed. Selectman Iacobucci mentioned there is a pole on South Main Street which is leaning, it doesn't appear safe. Administrator Ward reviewed he will notify the companies. Selectman Connolly explained he has no desire to punish the resident but National Grid has created the double pole situation.

They should be responsible to work together with the other companies. He explained there are 2 times more double poles in town than other communities. There are other solutions to this, the company could do a midline drop, which has been done, and would suit this purpose. Selectman Iacobucci informed the board and Administrator Ward there is also a dangerous leaning pole on Allen Street. Administrator Ward reviewed he will remind National Grid. The vote was unanimous.

### Committee Reports

#### *Recycle Committee*

Selectman Iacobucci stated he and Selectman Dziokonski serve on the Recycle Committee the plan is to begin the second phase of the program, the drop off center for bulk items and a hazardous waste program. Selectman Sargent asked if there will be a drop off for yard waste. Selectman Iacobucci explained eventually it will be located off South Meadow Road.

#### *Cable Commission*

Selectman Iacobucci stated he and Chairman LeBlanc serve on the cable commission.

#### *Government Reorganization Committee*

Selectman Connolly reviewed the School Committee hasn't voted to approve the MoU, there has been no agreement set yet. He explained he intends to recommend at the next committee meeting the town move forward without the school.

#### *Motor Inn Sub Committee*

Selectman Iacobucci explained the committee met and had discussion regarding Town Counsel reviewing a by-law for hotel/motels in town, and review who will issue permits. The Board of Health representatives enforce all health codes.

#### *Recycle Committee*

Selectman Sargent asked if the smaller recycle containers are on order and when will they be available to residents. Chairman LeBlanc announced they are in and will be distributed next week, call the office and notify them if you are interested.

Chairman LeBlanc announced the board is scheduled to enter into Executive Session under Article 3 Public Works Union Negotiations next and will not return to open session.

Selectman Iacobucci recused himself from the meeting.

He asked for a Roll Call Vote to enter into Executive Session under Article 3 Public Works Union Negotiations at 7:40PM. Roll Call Vote to enter in Executive Session: Selectman Sargent "aye", Selectman Connolly "aye", Selectman Dziokonski "aye" and Chairman LeBlanc "aye."

Executive Session Article 3 Public Works Union Negotiations 7:45PM- 8:07PM.

Selectman Sargent made a motion to adjourn at 8:08PM. Selectman Connolly seconded the motion. The vote was unanimous.

The next meeting is scheduled for Wednesday October 7, 2015.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen