

**Selectmen Meeting
Minutes
July 22, 2015**

Selectman Dziokonski, Selectman Iacobucci, Selectman Connolly, Selectman Sargent and Chairman LeBlanc were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman LeBlanc opened the meeting at 7:05PM.

Review of Minutes

The board received minutes from June 24, 2015 Selectmen's Meeting including Executive Sessions for Police Union and Town Accountant contract for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Public Comment

Mr. Michael Broderick of 19 Hill Street was before the board, he distributed pictures to the board of the Eagle Landings project. Mr. Broderick explained the pictures were from June 24 of the site at Eagle Landings project. The rain storms created a land slide and mud was sliding into the road and creating an issue. A lot of the water and seed went into the road and river; this is the third bad rain storm and the 9th mudslide. There is also use of the hydrants for water without backflow prevention. Chairman LeBlanc explained this issue will be discussed later in the agenda, DPW Superintendent McGown and Building Inspector Zahariadis will be before the board with an update.

Mr. John Martin of 28 Orange Street was before the board to discuss concern regarding the meeting time not posted on the Public Meeting Notice; it must have been an oversight. Mr. Martin explained to the board at the June 29, 2015 School Committee meeting the Superintendent announced the DPW will be providing paving for additional parking at the administration building. This will be done for free. He understands departments support the schools but the DPW should be reimbursed funding to do this, the funds should be transferred from the School to the DPW to cover costs. He also explained the School Committee approved changing contractual positions to permanent employees which is a \$30,000 additional cost for unplanned health insurance expense. He stated Administrator Ward attended the meeting for the Facility Department discussion; he did an excellent job with explanation to the School Committee regarding questions for the department. He understands the committee has worked with other communities to review facility departments. He thanked the board for their time.

Clinton PTA Road Race Fundraiser

Chairman LeBlanc invited members of the PTA before the board regarding the upcoming Road Race request. Ms. Jen Scalise of 46 Nathan Drive and Mr. Matthew Dullea of 24 Nathan Drive both are representing the Clinton PTA. Ms. Scalise explained the PTA is requesting approval to host the second annual Ghost & Goblins Run on Saturday, October 17, 2015. She stated they are planning to have Yueling as a sponsor as they did last year, she asked for approval for a One Day Permit to serve alcohol at the event. Selectman Sargent asked which streets will be used around the park. Mr. Dullea explained the area in front of the town hall will be used for event registration along with race route as outlined, Chestnut and Walnut Streets are closed when the race begins. Selectman Connolly explained he is supportive of the event but the approval for use of Central Park is requested to the Park & Recreation Department. Mr. Dullea explained they have been working with the Director of Park & Recreation and received approval. Selectman Sargent made a motion to grant permission to the Clinton PTA to host the Ghost & Goblins Road Race. Selectman Connolly seconded the motion. Selectman Connolly seconded the motion. Under Discussion: The board asked the PTA to work with the Police Department. The vote was unanimous.

Veterans District & Trash Fee Proposal- Veterans Agent

Veterans District Discussion

Chairman LeBlanc invited Veterans Agent Brendan Bailey before the board. Mr. Bailey explained he wanted to provide the board with an update on the proposed Veterans District. He had a meeting with Lancaster and Sterling's Town Administrators and a representative from each Select board, including Selectmen Sargent and Connolly and Administrator Ward, it was a good meeting he is compiling information on forming a district and plans to meet again with the town representatives. At that time he will have more information for the board. Chairman LeBlanc explained he is aware there are a lot of questions to be answered; he has been contacted by the Chairman of the Lancaster board Stan Starr who is anxious to work through the details. Selectman Sargent agreed explaining he is happy to remain on the committee with Selectman Connolly until the process is completed. Chairman LeBlanc and the board agreed to keep the committee as is. Selectman Connolly thanked Veterans agent Mr. Bailey for working on this process and volunteering in the mean time to work with the communities to help out with the current vacancies. Chairman LeBlanc and the board agreed.

Trash Fee Veterans Rate Proposal

Mr. Bailey proposed a reduction of 50% for disabled Veterans to the trash fee, which is the same rate as offered to the low income elderly. The rate would be \$6.50 per month and only for Veterans who own their own property. Upon his review there are approximately 54 Veterans eligible. He will work with the Department of Public Works

to create an application form. Selectman Sargent agreed with the proposal stating it is a great idea. Selectman Connolly made a motion to approve the program as presented supporting a reduced trash fee for eligible Veterans. Selectman Iacobucci seconded the motion. The vote was 4/0/1 abstention by Selectman Dziokonski. Mr. Bailey thanked the board.

Eagles Landing At Reservoir Project

Chairman LeBlanc invited Superintendent of Public Works McGown and Building Commissioner Zahariadis before the board for a review of the clean up and erosion measures taken by the developers in response to the failure of the retaining wall recently. He thanked Mr. McGown and Mr. Zahariadis for attending the meeting with an update. Mr. McGown explained this is not a DPW project, unless there is a problem with the drainage system being compromised. He explained he has requested the manholes inspected and a camera be used on the pipelines to make sure they are clean. He is aware there was run off and silt in the river. The Environmental Protection Agency and Department of Environmental Protection along with Mass Department of Transportation have been working on this issues caused from the failure. Mr. McGown reviewed the use if the hydrants were approved to fill trucks and they are not using them opened all the way so the back flow preventers are not required, there is no air gap. The water department has been monitoring the use, and will discontinue use if not using correctly. Mr. Zahariadis explained the retaining wall did fall down after the recent storm. At that time the wall was part of the construction permit, since this incident it has been required to have a separate permit for the wall and an engineer has to submit design and application. At this time the work has stopped and an engineer has submitted a new design plan, including the addition to additional erosion and safety measures. The only work is that of erosion control at this time. Selectman Iacobucci asked if the project required these specifications be sent to the Zoning Board and Planning Board. Mr. Zahariadis explained the plan only requires site plan approval. Mr. McGown and Mr. Zahariadis explained the Federal and State Agencies are involved now, for remediation and clean up. The board thanked them for the update.

Administrative Business

Late Night Closings

Chairman LeBlanc explained the board has received requests from Clinton Turn Verein, Crystal Café, Old Timer, Clinton Turn Verein, Liberty Tavern, Ringside Café, Polish American Veterans, Spruce Street Tavern & The Simple Man Saloon requesting late night closings for Saturdays in the month of August 2015: Selectman Iacobucci made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Connolly seconded the motion. The vote was unanimous.

Fire Chief Monthly Report

Acting Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of June 2015 for the Selectmen's review and approval. Selectman Sargent made a motion to approve the report as presented. Selectman Connolly seconded the motion. The vote is unanimous.

Public Works Monthly Report

Superintendent McGown submitted a monthly report relative to the operations of his department for the month of May 2015 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the reports as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Veterans Agent Monthly Report

Veterans Agent Mr. Bailey submitted a monthly report relative to the operations of his department for the month of June 2015 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the reports as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

One Day Liquor License Permits

Chairman LeBlanc reviewed the board has received requests for a one-day liquor license from Simple Man Saloon to be used for the outdoor enclosed area behind the building in conjunction with a fundraising event to be held on July 25, 2015. Selectman Iacobucci made a motion to approve the requests for the One Day License permit as presented. Selectman Connolly seconded the motion. The vote was unanimous.

One Day Liquor License Permits

Chairman LeBlanc reviewed the board has received requests for a one-day liquor license from Veterans of Foreign Wars Post #523 to be used for the outdoor area in conjunction with the annual BBQ event to be held on July 25, 2015. Selectman Sargent made a motion to approve the requests for the One Day License permits as presented. Selectman Connolly seconded the motion. The vote was

Town Hall Use Events

Chairman LeBlanc reviewed two applications have been submitted for use of the Fallon Memorial Auditorium:

Clinton Olde Home Day Committee	Annual Event	September 11 & 12, 2015
Clinton Fire Fighters Union	Comedy Event	November 21, 2015
Clinton Park & Recreation	Holiday Pops Concert	December 12, 2015

Selectman Iacobucci made a motion to approve the dates as requested. Selectman Connolly seconded the motion. The vote was unanimous.

Old & New Business

Town Audit Contract

Administrator Ward explained to the board the town has received a proposal from Bill Fraher, CPA for a three year contract renewal to continue providing auditing services for the town. He reviewed this is the same company the town has worked with for several years; it specializes in municipal work and have done a great job for the town. He is happy with the services and good relationships have been made, Mr. Fraher provides consulting services and advice throughout the year. Selectman Sargent made the motion to approve the three year contract as presented. Selectman Connolly seconded the motion. Under Discussion: Chairman LeBlanc stated he is aware of auditing finances and the Government getting away from the A1-33 uniform, he asked if the auditor is will be updated to reflect the new set of guidelines. The vote is unanimous.

MassDOT Water Street Cost Overrun Contract Amendment

Superintendent of Public Works McGown explained to the board the Massachusetts Highway Department has received bids for the Water Street project; this amendment will grant funds used for the contract with the contingency any cost overruns of 10% of the contractors bid price that is not the fault of the construction oversight by the MassHighway the town of Clinton will be responsible for. Chairman LeBlanc asked Solicitor Gibbons if he reviewed this contract. Solicitor Gibbons explained he looked it over quickly but this is non-negotiable, with a project like this there are not a lot of unknowns. If the board won't approve then the town won't get the grant. Selectman Sargetn made a motion to approve the amendment presented by the MassDOT regarding cost overrun of the contract. Selectman Connolly seconded the motion. The vote was unanimous.

MassDOT Nondiscrimination Assurance Requirement

Superintendent McGown reviewed the MassHighway Department has requested the town sig the Federal Highway Administration Title VI/Nondiscrimination Assurance policy which is required for the receipt of the federal highway grant funds. Selectman Iacobucci made a motion to approve the town accept the MassDOT Nondiscrimination Assurance requirement. Selectman Connolly seconded the motion. The vote was unanimous.

Clinton Olde Home Days Logistics

Administrator Ward explained the Olde Home Day Committee is requesting permission for the following items in conjunction with their annual Olde Home Day on Friday, September 11, 2015 – Saturday, September 12, 2015:

- Use of the Town Hall restrooms for both days of their event.

- Use of the Town Hall Auditorium for an Appraisal Faire on Friday, September 11, 2015 from 6:00 P.M. – 11:00 P.M.
- Use of the Town Hall Auditorium to host the event on Saturday, September 12, 2015 in case of inclement weather and the event cannot be held outside.
- Permission to close off Walnut Street, Church Street & Union Street for both days of event.
- Permission to make Walnut Street One Way from Church to Prospect Street, to allow for shuttle to run
- Permission to close off Walnut Street parking lot for amusement
- Permission to hang notices in front of parking spaces on Walnut Street, Church Street & Union Street beginning Thursday, September 10, 2015 to notify car owners of the scheduled street closings.
- Permission to hang a banner over High Street to advertise the upcoming event.

Selectman Iacobucci made a motion to approve the Olde Home Day Committee requests. Selectman Connolly seconded the motion. Under Discussion: Selectman Sargetn asked for the Olde Home Day Committee to use more care with the equipment used in the building. Selectman Connolly thanked the Committee for the hard work that creates a great event. The vote was unanimous.

Museum of the Russian Icons Free Fun Fridays

Town Administrator Ward reviewed as information the Museum of the Russian Icon sent notice to the board they are hosting Free Fun Friday on Friday July 24, 2015. This is an annual event that has a high attendance. The Museum partners with St. John's Gym to use the parking area for the event. All are welcome to attend admission is free.

Crystal Club Charity Donation

Chairman LeBlanc reviewed the board received a request from the Crystal Club Charity for a donation to support the annual Crystal Club open which provides support to local charitable organizations. Selectman Sargetn made a motion to approve a \$500.00 donation to the Crystal Club Open Charity event; this is a great organization that grants wishes to the community to support families in need. Selectman Connolly seconded the motion. The vote was unanimous.

Fire Chief Appointment

Administrator Ward announced there were two strong candidates for the position. Deputy Chief John McLaughlin is his selection for the Fire Chief's position. It was a long process working with civil service, an interview panel and including the written exam. He has witnessed the Deputy Chief as the Acting Chief for the last year and he has performed very well. This was a valuable experience. He also conducted personal interviews with the candidates and supports Chief McLaughlin's vision for the department. He wished Chief McLaughlin luck and much success in the position. Selectman Connolly made a motion to waive the 15 day period and support the Administrator's appointment of John McLaughlin as Chief effective immediately. Selectman Dziokonski seconded the motion. The vote was unanimous. The board

congratulated Chief McLaughlin. Chairman LeBlanc explained it was a long time coming; he thanked Captain Lutes for his interest in leading the department.

Fire Department Annual Fireworks Event

Selectman Sargent thanked the Fire Department for hosting another successful event, each year they do an outstanding job with the event. He wished Duffy Park was cleared better to enable residents to view the show. This area needs to be cleaned up; he would like to see this added to the Goals & Objectives list. Administrator Ward explained the current issue is how far the maintenance of the area can go, the Conservation Commission has reviewed. Selectman Sargent reviewed nature is taking over the area and the shore line, no work has been done by the Park & Recreation, he explained the Conservation Commission needs to give approval to open the shore line. Selectman Connolly made the recommendation two members of the board work together with the Conservation Commission and the Park & Recreation; at one time there was a beech in the area. Selectman Sargent made a motion to get a legal opinion for the next meeting if the Conservation Commission can approve the removal of 4 trees in the shoreline. Selectman Connolly seconded the motion. Under Discussion: Chairman LeBlanc explained he has no objection to a legal review. Administrator Ward explained part of the property is a private land owner who has no objections to the clearing. There are environmental regulations to review. The vote was unanimous. Selectman Connolly made a motion to approve a subcommittee be formed to work on this issue. Selectman Iacobucci seconded the motion. Under Discussion: Selectman Sargent nominated Selectman Connolly and volunteered to serve on the subcommittee. The board agreed the vote was unanimous.

57 Plain Street

Selectman Iacobucci reviewed this building is in total ruins, he asked if it was owned by a bank or private owner. He is aware the public safety officials will not go into this building due to the conditions. Selectman Iacobucci made a motion to ask the Board of Health to add this building to the list of abandoned properties, and send notice the building needs to be secured and deemed condemned. Chairman LeBlanc asked who the property owner is. Administrator Ward stated that is a good question, the property is abandoned and the first thing to do is determine who the property owner is. Solicitor Gibbons explained the Attorney Generals program for abandoned property is for residential property, this property is commercial. Selectman Dziokonski asked if the DEP was involved with the property is the site cleaned. Fire Chief McLaughlin stated the Attorney General only deals with residential properties, but he DEP is in the process of being contacted to review the site. Selectman Iacobucci explained the town needs to be proactive. Selectman Iacobucci made a reference to 239 Chestnut Street, this is town owned property he would like to see something done with it. Selectman Sargent

reviewed this property is the former site of the senior center, it falls under the jurisdiction of that department, he suggested the Community & Economic Development Director review some uses for it perhaps some Senior Housing. Selectman Iacobucci explained he would like to see that property and others used and on the tax rolls. Discussion continued regarding tax title properties and the process to auction them and the town owned property being marketed and sold. The board agreed the funding would be restored to the Senior Department if sold.

Goals & Objectives

The board discussed and supported adding the Duffy Park shoreline clean up, they also discussed revising the list and having each member bring more information to the next meeting regarding updating the list.

Committee Reports

Trash & Recycling Committee

The board reviewed the new recycle program was introduced; the second phase is in the works the fee schedule is being established for bulk items to be processed at the center. Selectman Sargent thanked Superintendent McGown and the committee for doing an outstanding job with the new program.

Facility Department

Selectman Connolly explained the School Committee has had the consultants comprehensive plan and have been reviewing, they submitted questions, he understands board has responded to the questions and at the next meeting the School Committee has a planned review and discussion scheduled with a vote to follow at the August 24, 2015 meeting.

He asked for a Roll Call Vote to enter into Executive Session under Article 2 Town Accountant Contract at 8:25PM. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman Sargent LeBlanc "aye", Selectman Connolly "aye", Selectman Dziokonski "aye" and Chairman LeBlanc "aye."

Selectman Iacobucci made a motion to adjourn at 9:40PM. Selectman Connolly seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen