

**Selectmen Meeting
Minutes
June 24, 2015**

Selectman Dziokonski, Selectman Iacobucci, Selectman Connolly, Selectman LeBlanc and Chairman Sargent were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Sargent opened the meeting at 5:00PM.

Roll Call Vote to enter into Executive Session under Article 3 Police Union Negotiations: Selectman Iacobucci "aye", Selectman LeBlanc "aye", Selectman Dziokonski "aye", Selectman Connolly "aye" and Chairman Sargent "aye."

Executive Session Article 3 Police Union Negotiations 5:00PM – 5:20PM

Reorganization of Board

Chairman

Chairman Sargent opened nominations for Chairman. Selectman Connolly nominated Selectman Iacobucci as Chairman, Selectman Dziokonski nominated Selectman LeBlanc as Chairman. Nominations closed, Chairman Sargent asked for all those in favor of Selectman Iacobucci nomination, the vote was 2. Chairman Sargent asked for all those in favor of Selectman LeBlanc nomination, the vote was 3, in favor. Selectman Connolly asked for reconsideration of the vote for Selectman LeBlanc, Selectman Iacobucci seconded the motion. The vote was unanimous electing Chairman LeBlanc.

Vice Chairman

Chairman LeBlanc opened nominations for Vice Chairman, Selectman Iacobucci nominated Selectman Connolly. Nominations closed, Chairman LeBlanc asked for all those in favor of Selectman Connolly nomination. The vote was unanimous electing Selectman Connolly is Vice Chairman.

Clerk

Chairman LeBlanc opened nominations for Clerk, Selectman Iacobucci nominated Selectman Dziokonski. Chairman LeBlanc asked for additional nomination, there were none. Nominations closed the vote was unanimous electing Selectman Dziokonski Clerk.

Review of Minutes

The board received minutes from May 20, 2015 Executive Sessions Town Accountant Contract & DPW Union Negotiations, June 3, 2015 Selectmen's Meeting for review and approval. Selectman Connolly made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Iacobucci

explained he will not be approving the DPW Executive Session minutes, he did not participate in the session. The vote was unanimous.

Public Comment

There was none.

Eagle Landing at the Reservoir Project- Leo Forcier

Chairman LeBlanc invited Mr. Forcier before the board to discuss the status of the project. Mr. Leo Forcier President of Prime Property was before the board to discuss the project at the Eagle Landing site with site manager Peter. Mr. Forcier explained he is a civil engineer who established Prime Property 17 years ago he has been in the construction business for many years, he has experience with being a property manager and real estate broker. He understands the board has heard complaints regarding the site. An individual has contacted the Planning Board, EPA, Building Inspector and the board regarding the project. He also contacted OSHA. All have been to the site to review the construction practices. The person complaining has not contacted him or anyone on the site. Mr. Forcier explained he is proud of the site and proud of Peter, the site manager. He stated when completed it will be a complex with 39 condo units, which will be sold at market value. The former church building will house 19 units with 4 penthouse units. The duplex model is 98% complete, there is a pre sale event scheduled for the weekend. He explained to the board the site manager Peter will explain more about the construction at the project. Peter stated work continues on the exterior hills of Cameron and Boylston streets, he hopes to begin hydro seeding on Friday. He intends to hire a Police detail for Friday. He has ordered a type of seed that will germinate in 5 to 7 days. All the manholes and drainage are completed. He intends to schedule a cleaning of the catch basins but would like to review with the town engineer to confirm he approves of the company to be used. He explained there is a lot of work to complete with the concrete sidewalks, tree trimming, grading and the next phase of drainage for sewer and water. Selectman Sargent reviewed there should have been better precautions taken when running equipment on the side of the hill, silt fencing, hay bales with grade sticks that were set in ground. Peter apologized explaining he was too ambitious and the work took more time than anticipated. Mr. Forcier explained the hay bales would have to be moved each time the equipment is moved in and out. Peter explained anyone is welcome onsite at any time to discuss concerns. Mr. Forcier agreed explaining someone is onsite everyday and he will leave his contact information with the board to answer any other questions that may come up. Peter stated the town has been great to work with. Selectman Connolly stated the resident had legitimate complaints. There would not have been any problems if the site was prepared correctly. He explained moving forward more preventative measures should be taken. Mr. Forcier explained he wished the citizen

had spoken to him first before contacting all in power. Selectman Connolly stated they are legitimate complaints. Selectman Iacobucci asked if trees will be replanted where they were taken down. Peter stated yes, there will be new landscaping along with sidewalks and curbing. Selectman Dziokonski explained he drives by the site a lot he lives on the acre, it is an attractive project. He explained there should be efforts taken to prevent the run offs from going into the storm drain which ends up in the river. Peter explained he intends to well maintain the project going forward.

Proposed Downtown Steering Committee – Phil Duffy

Chairman LeBlanc invited Community & Economic Development Director Phil Duffy before the board to discuss establishing a steering committee to coordinate recent downtown initiatives. Mr. Duffy explained he would like to form this committee to move initiatives forward and solicit public input. Administrator Ward explained this would be an organized subcommittee to the board, they would have no power or take any action, they would give direction and make recommendations to the board. Selectman Connolly reviewed he supports the idea of a subcommittee; he suggested reducing the number of members. Mr. Duffy explained he made that number as a recommendation but it open to reducing the number, he has spoken with the Superintendent of Public Works who said he will serve on the subcommittee. Selectman Connolly stated he disagreed with the Superintendent serving on the committee. He explained the ideal member for the committee is the Community & Economic Development Director. Selectman Iacobucci explained he agrees the committee should be 7 members; the Director needs to be on the committee. The board discussed and agreed Selectmen Dziokonski and Iacobucci will be the members to serve on the Downtown Steering Committee. Chairman LeBlanc explained additional 4 members should be business owners. Mr. Duffy asked if he should publish a general advertisement or invite certain business owners to serve. Selectman Sargent stated he felt an invitation should go out to the Old Timers, Selectman Iacobucci agreed explaining it may be better to solicit business owners. Mr. Duffy agreed he explained he will compile a list of potential business owners. Selectman Connolly explained there should be something on the town website regarding anyone with interest to contact Mr. Duffy. Selectman Dziokonski stated he is in favor and will be happy to serve on the committee, he would like to work on marketing the town. He understands small projects make a big impact, like the Community Garden and the pocket park. Selectman Sargent agreed thanking Heritage landscaping and Steve McNamara for the work on the pocket park. The board agreed and thanked Mr. McNamara.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of July 2015: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Polish American Veterans & The Simple Man Saloon. Selectman Sargent made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Dziokonski seconded the motion. The vote was unanimous.

Police Monthly Report

Chief Laverdure submitted a monthly report relative to the operations of his department for the month of April 2015 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Police Monthly Report

Chief Laverdure submitted a monthly report relative to the operations of his department for the month of May 2015 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Public Works Monthly Report

Superintendent McGown submitted a monthly report relative to the operations of his department for the month of May 2015 for the Selectmen's review and approval. Selectman Connolly made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

One Day Liquor License Permit

Chairman LeBlanc reviewed the board received a one day liquor license application to be used in the pavilion area of Clinton Turn Verein for an event scheduled July 18, 2015. Selectman Iacobucci made a motion to approve the request as presented. Selectmen Connolly seconded the motion. The vote was unanimous.

Community & Economic Development Quarterly Report

Director of Community & Economic Development Phil Duffy submitted a quarterly report relative to the operations of his department from January through March 2015 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the reports as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

OLD & NEW BUSINESS

Fireworks Donation Request

Chairman LeBlanc reviewed the board received a donation request from the Clinton Fire Union to assist in the costs of the annual fireworks display to be held July 11, 2015. He explained last year the donation was \$1000.00. Selectman Connolly made a motion to match last year's donation to the Clinton Fire Union. Selectman Sargent seconded the motion. Under Discussion: Selectman Sargent thanked the Fire Department for all the work they put in to make this a successful annual event. The vote was unanimous.

Police Relief Association Block Dances

Chairman LeBlanc reviewed the board received a request from the Police Relief Association for permission to host the annual block dances from July 9 through August 13, 2014. Selectman Sargent made a motion to approve the request as presented by the Police Relief Association. Selectman Dziokonski seconded the motion. The vote was unanimous.

WRTA Transportation Contract

Chairman LeBlanc reviewed the WRTA sent the annual agreement for the town to provide senior van service through the Council on Aging. The WRTA provides buses and a payment of \$45,842.00 and the town provides the insurance and the drivers. Selectman Dziokonski made a motion to approve the contract as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Fiscal Year 2015 Year End Transfers

Administrator Ward reviewed the Town Accountant prepared a spreadsheet for the boards review of the departmental transfers to cover expenses for the fiscal year. He reviewed the majority are within the departments the Police Department had a large gap in the overtime amount needed so the Health Insurance expense was used. The transfers need approval by July 15. He reviewed the transfers balance shortfalls and eliminate deficit. Selectman Sargent made a motion to approve the transfer list as prepared by the Town Administrator and Town Accountant. Selectman Connolly seconded the motion. The vote was unanimous.

Reserve Fund Transfers: Approval

Administrator Ward explained the were two expenses that will require a Reserve Fund Transfer, the Street Light Account has run short on funding and there is an outstanding invoice for the assessment center expense for the Fire Chief position. He asked the board to approve two Reserve Fund Transfer, \$18,500.00 for the Street Light Expense and \$6,500.00 for the Assessment Center Expense. Selectman Sargent made a motion to approve the two Reserve Fund Requests as presented. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Dziokonski reviewed he hasn't

seen a lot of reserve transfer requests this year; he complimented the departments for a great job working within the budgets. Administrator Ward agreed. The vote was unanimous.

Town Hall Veterans Memorial Invoice

Administrator Ward explained Zoll – Regonini Memorials has invoiced the town for the completion of restoration work on the Town Hall Veterans Memorial, he is aware the board reviewed the work and had discussed a list of deficiencies to be corrected before the invoice payment is processed. At this time he would like to review with the board all of the deficiencies to be repaired so he can send notice to Zoll-Regonini Memorials. Administrator Ward identified the decorative fasteners are needed, there is one panel not adhered correctly, which is lifting, several panels are hung cockeyed and need to be straightened. Selectman Connolly agreed stating it is not unusual for a project to have a punch list of work to be completed before the project is finalized, it happens with all projects. He volunteered to meet with the vendor to review the outstanding issues that need to be corrected before the board can finalize the project and proceed with processing the invoice. Selectman Sargent made a motion to approve Selectman Connolly and Administrator Ward meet with the Zoll – Regonini Memorials to review the punch list for completion of the project. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Iacobucci explained he is disappointed with the workmanship that was completed on this project; he found it to be unacceptable. One plaque is falling off, he is very disappointed in the whole process and hope the corrections can be made. Selectman Connolly reviewed they are easy corrections to be made; he understands the company will need to be made aware of them in order to correct the work. The vote was unanimous.

Bond Anticipation Note

Chairman LeBlanc reviewed the Town Treasurer submitted documentation for approval by the board for temporary borrowing of \$839,645 at a rate of .75% for expenses to implement projects at voted at the Special/Annual Town Meetings last year. Administrator Ward reviewed in the Spring the borrowing for the bond package will be in need of approval to finance the projects. Selectman Sargent made a motion to approve the bond anticipation note as presented. Selectman Connolly seconded the motion. The vote was unanimous.

239 Chestnut Street Property

Selectman Iacobucci reviewed he would like to see the town advertise the property's availability, and get it back on the tax rolls. Selectman Sargent reviewed the property is under the jurisdiction of the Council on Aging. Administrator Ward agreed it is a good item to explore economic development.

"School Zone Signs" - 20 Miles per Hour

Selectman Iacobucci reviewed the signs are still activated during the day; school has been released from full time are the lights still needed. Administrator Ward explained he will review the need for usage at this time.

Water Street Project Status

Selectman Iacobucci asked about the status of the Water Street project, he understands it is under the direction of Mass DoT. Selectman Sargent explained he met with the D.P.W. Superintendent yesterday, he explained the project will begin in August or September, with new water drainage.

Goals & Objectives

Cable Committee & Recycle Committee

Selectman Iacobucci explained he hoped to have some meetings scheduled of these committees prior to the next meeting. The new recycle program will begin on July 1, 2015 and the committee will still be working on phase two of the program.

Faculty Department Study

Selectman Connolly asked for an update on the study. Administrator Ward explained he has contacted the school department for a response, he understands the Superintendent is out of town for a few days but he plans to check in with him on his return to see if more information has been requested for the School Committee's review at their Monday meeting.

Chairman LeBlanc announced the board is scheduled to enter into Executive Session under Article 2 Town Accountant Contract next and will not return to open session. He explained the next Selectmen's meeting will be held on July 22.

He asked for a Roll Call Vote to enter into Executive Session under Article 2 Town Accountant Contract at 6:30PM. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman Sargent LeBlanc "aye", Selectman Connolly "aye", Selectman Dziokonski "aye" and Chairman LeBlanc "aye."

Selectman Iacobucci made a motion to adjourn at 7:05PM. Selectman Connolly seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen