

**Selectmen Meeting
Minutes
June 11, 2014**

Chairman Connolly, Selectman Sargent, Selectman LeBlanc, Selectman Dziokonski and Chairman Iacobucci were in attendance. Attendee was Town Administrator Ward. Chairman Connolly opened the meeting at 7:00PM.

Reorganization of Board

Chairman

Chairman Connolly opened nominations for Chairman. Selectman Iacobucci nominated Selectman Sargent as Chairman. Nominations closed, Chairman Connolly asked for all those in favor of Selectman Sargent nomination. The vote was unanimous electing Chairman Sargent. Selectman Connolly congratulated Chairman Sargent.

Vice Chairman

Chairman Sargent opened nominations for Vice Chairman, Selectman Connolly nominated Selectman Iacobucci. Nominations closed, Chairman Sargent asked for all those in favor of Selectman Iacobucci nomination. The vote was unanimous electing Selectman Iacobucci is Vice Chairman.

Clerk

Chairman Sargent opened nominations for Clerk, Selectman Iacobucci nominated Selectman Connolly. Chairman Sargent asked for additional nomination, there were none. Nominations closed the vote was unanimous electing Selectman Connolly Clerk.

Chairman Sargent thanked Selectman Connolly for a job well done over the last year; it will be hard act to follow. Congratulations on the reelection of Selectman Dziokonski and Selectman LeBlanc. He also congratulated newly elected Town Treasurer John Kittredge, Jr.

Review of Minutes

The board received minutes from the May 7, 2014 for Selectmen's Meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Public Comment

There was none.

Town Hall Veteran Memorial Restoration

Chairman Sargent reviewed a message was left inviting a representative from Regonini-Zoll Memorials to attend the meeting for discussion on the completion of the Veterans Memorial Project. The plaques have been added since the last meeting put the add ons remain outstanding. Administrator Ward explained he can follow up with the representative. Chairman Connolly asked for the vendor to be invited to the next meeting, explaining he has serious concerns. He asked about the invoices that have been processed for the project. He has concerns with the workmanship and the zinc bolts that have been used. Chairman Sargent asked Administrator Ward to follow up again with the vendor and invite a representative to the next meeting. Selectman Iacobucci asked for a timeline when the project will be completed. He is displeased with the quality of work, it is unacceptable. There was a recent editorial in the newspaper with some inaccuracies regarding the project he would like to discuss. Chairman Sargent stated the board will table this discussion until the next meeting.

Ms. Michele Caulfield- 1204 Main Street

Chairman Sargent invited Ms. Caulfield before the board, he explained she has requested to be put on the agenda. He asked her to state her name and address. Ms. Michele Caulfield of 1204 Main Street was before the board, she explained she had requested to speak with the board regarding being removed from her home. She stated something is wrong with the way it happened, it is important the board be aware of the way it happened. Chairman Sargent explained it would be a housing court matter and Ms. Caulfield could get the contact information for the Town Solicitor. Ms. Caulfield explained she didn't see how it was a legal matter she has been to court regarding a restraining order. She asked what made Chairman Sargent think it is a legal issue. Selectman Connolly reviewed the board has nothing to do with the eviction process; it is not within the purview of the board. Discussion continued and Ms. Caulfield gave an explanation of her experience of being removed from her home. Chairman Sargent asked her to contact the Town Solicitor regarding the matter.

Successor Trustee Appointments-Weeks Institute Board of Directors

Chairman Sargent referred discussion to Administrator Ward. Administrator Ward reviewed he has been contacted by Attorney William O'Neil with a request for the board to appoint the successors of the trustees to the Weeks Fund Board of Directors. He reviewed at this time the most recent trustees have passed away and he is trying to bring the accountings up to date. He reviewed Attorney O'Neil indicated the former trustees Attorney John Mitchell had discussed with him the three names of the proposed successors, Mr. Robert Latini, Ms. Tena Zapantis, and Mr. William McNally. The Probate Court and Attorney General have requested the board endorse these successors prior to their approvals. Selectman LeBlanc made a motion to approve the

successors as trustees to the Weeks Fund Board of Directors. Selectman Connolly seconded the motion. Under Discussion: Selectman Iacobucci asked if Solicitor Gibbons had reviewed this request. Administrator Ward indicated he will forward a copy to Solicitor Gibbons for review, he explained it is a private foundation that will need the approval of the Attorney General and Probate Court before completed. The vote was unanimous.

Class II Dealer License Change of Name – 835 Main Street

Chairman Sargent reviewed the board has received a request from Mr. Paul Leone to change the business name on his Class II License from Paul's Collision and Repair, Inc. d/b/a Deals on Wheels to Paul's Collision And Repair. Mr. Leone indicated the name Deals on Wheels is already being used in another business in Massachusetts. Selectman Iacobucci made a motion to grant the name change as requested by Mr. Leone. Selectman Connolly seconded the motion. The vote was unanimous.

ADMINISTRATIVE BUSINESS

Veterans Agent Monthly Report

Chairman Sargent reviewed the Veterans Agent has submitted a monthly report relative to the operation of the Veterans Department for the period May of 2014 for the Selectmen's review. Selectman Iacobucci made a motion to approve the report. Selectman Connolly seconded the motion. Under Discussion: Selectman Connolly reviewed he has concerns regarding the report. Selectman Iacobucci agreed requesting he would like to request the Veteran Agent submit a typed written report rather than the hand written one received. Selectman Dziokonski reviewed he would like to have a typed report as well. The board agreed to table the acceptance until the next meeting.

Old & New Business

Police Department Reserve Fund Transfer

Police Chief Laverdure has submitted a transfer fund request for \$21,000.00 to cover expenses in the department until the end of the fiscal year. This request is for the funding to be drawn from the Reserve Fund, and if the full amount isn't available in the, remaining amount be withdrawn from the Law Enforcement Fund. Administrator Ward explained \$17,000.00 is available in the Reserve Fund and the remaining \$4000.00 can be covered from the Federal Law Enforcement Fund. Selectman Connolly made a motion to approve the transfer of \$17,000.00 from the reserve fund to the Police Department as requested. Selectman LeBlanc seconded the motion. The vote was unanimous.

Law Enforcement Fund Transfer

Administrator Ward reviewed with the board this request has been submitted by Police Chief Laverdure to cover the expenses in the department until the end of the year. The intention is to cover the needed costs by splitting the amount with the two funds. Selectman Connolly made a motion approve the balance needed of \$4,000.00 from the Law Enforcement Fund and transfer request as presented by the Police Chief. Selectman Dziokonski seconded the motion. Under Discussion Selectman Iacobucci noted this funding will cover the expenses needed for training and repairs in the department through the end of the fiscal year, this fund can be used to cover the short fall of amount needed from the Reserve Fund. The vote was unanimous.

WRTA Transportation Contract

Administrator Ward reviewed the board has received the annual contract agreement from the Worcester Regional Transit Authority for the town to be provided with senior van service through the Council on Aging. The WRTA will provide the buses and a payment of \$44,672.00, the town is to provide the drivers and insurance coverage. Selectman Dziokonski made a motion to accept the WRTA contract as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Constable Appointment

Chairman Sargent explained the board has received three letters of interest from individuals wishing to serve as the backup town constable. Selectman Dziokonski asked what the backup person would do, just be available to sign warrants when the constable isn't available. Selectman Iacobucci asked if this individual will be used just for town business. Administrator Ward reviewed there are statutory duties which allow the service of private notices; he has to review if the intent is just to have the constable be utilized for town business only. He explained he is unsure if the duties can be limited the Solicitor will have to review. Selectman Connolly made a motion to table the appointment until the Solicitor and the Administrator have reviewed. Selectman LeBlanc seconded the motion. Under Discussion: Chairman Sargent explained this doesn't negate the prior constable appointment that was made. Administrator Ward explained it will not. The vote was unanimous.

MNHG Town Representative

Administrator Ward explained Town Treasurer John Kittredge, Jr. has requested to be appointed to serve on the Board of Directors of the Minuteman Nashoba Health Group to replace outgoing Treasurer Mr. McIntyre. Selectman Iacobucci made a motion to appoint Town Treasurer John Kittredge, Jr. to serve on the Board of Directors of the Minuteman Nashoba Health Group. Selectman LeBlanc seconded the motion. The vote was unanimous.

Board of Health Invoice

Chairman Sargent explained the Town Accountant has requested the board review a request from the Board of Health for reimbursement to Health Agent for purchasing jackets with town logo on them for distribution to employees within the department. Selectman Connolly made a motion to approve the request for reimbursement of the purchases made by the Health Agent, he explained it is an appropriate use of funds the department should have clothing to identify that they are representing, consistent with a uniform. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski asked if the Town Accountant has a policy to follow on what constitutes the expense. Selectman Iacobucci agreed invoice should be paid through the Board of Health budget. Chairman Sargent also agreed explaining, the members of the Board of Health should have identification when entering residents homes, the Nurse does home visits for the elderly and the Health Agent and board members inspect homes regularly. Selectman Dziokonski explained he isn't objecting to the jackets being covered but agrees it is a good idea for the Department to have identification badges when entering homes. Administrator Ward agreed the department should have a standard ID badge to wear. Selectman Iacobucci asked if the Board of Health can work together with the Police Department to have a photo identity badge made with the town seal on it. Selectman Connolly agreed and stated all inspectional employees should have one. The vote was unanimous.

Business Development Committee

Selectman Iacobucci reviewed he would like to pursue business leaders to serve on the Business Development Committee. Selectman Connolly explained he is supportive of the committee and would like to move forward on the development of the committee. Selectman Iacobucci stated the board should begin advertising on line and in the newspaper for business leaders to join.

Radio Communication System

Chairman Sargent reviewed the radios used by the public safety departments are a critical safety tool, for the employees who put their lives on the line every day. The board has budgeted extra funding in the Fire Department budget to fund the purchase of additional radios. He reviewed if the Fire Department were to switch to a new band they will be unable to communicate with the Police, DPW or CEMA, the radio subcommittee is trying to work together on a solution. Selectman Connolly stated he shares the concerns, the Fire Fighters work hard to get the article passed at town meeting, but it did not pass by a small margin. At his time he proposed the board move forward by scheduling a Special Town Meeting for September, instead of forcing the proponents to gather signatures to request the meeting. Selectman Connolly made a motion to schedule a Special Town Meeting with an article for approval of whatever

radio system design that is proposed by a professional evaluation, a system that will allow all town Emergency departments to be interactive, with the date to be determined by the Town Administrator and Town Clerk. Selectman LeBlanc seconded the motion. Under Discussion: Chairman Sargent explained he supports the Fire Department 100%, he would like a system which allows all departments to communicate. Selectman LeBlanc stated the new tower is still on schedule to be installed; this may help eliminate some problems. Selectman Dziokonski stated he is in favor of this motion, he voted against the article at the recent town meeting because he didn't agree with spending half a million dollars on a communication system that would not allow the Fire Department to communicate with other departments. He reviewed the head of the Civil Defense Department and Former Fire Chief didn't support the expense either. He supports the Special Town Meeting, he supports the fire department, he was supportive of the new fire trucks and is working on the subcommittee which is installing new tower. Selectman Connolly explained it shouldn't be a, we versus them attitude, if there is a fix, it will be fixed. He explained this is a good faith effort to move forward. Chairman Sargent reviewed the motion is to approve a Special Town Meeting to be held in September, with the date decided on by the Town Clerk and Administrator working together. The vote is unanimous.

FEMA Assistance to Fire Fighters Grant Awards

Administrator Ward informed the board the Clinton Fire Department has been awarded FEMA Grants, the largest amount in the state. This funding will provide new ventilation System for the Fire Station and new air packs to be used by the department. He explained Fire Fighter PJ Chamberlain and Community & Economic Development Director worked very hard on the application and should be commended for the awards. Chairman Sargent thanked Mr. Chamberlain and Duffy for all of their work, it is awesome news.

Goals & Objectives Discussion

Chairman Sargent asked for the issue of clean up at Dufy Park to be added to the list. He explained he has concerns on the overgrowth of weeds at the park, you cannot see the water. He asked for this to be reviewed with the Park & Recreation Department. He knows the Fireworks event is coming up and would like to see this rectified. He also wanted to thank Tyco Corporation on Main Street for clearing the sidewalks and providing a clear walk way, he asked for the Fuller Field Commission or DPW to clear the sidewalk around the field.

Selectman Iacobucci mentioned there is a need for a new flag in Central Park he became aware of it at the Memorial Day program in the park.

Committee Reports

Recycle Planning Committee

Selectman Iacobucci reviewed there will be an organizational committee meeting to decide what to do within the next few weeks. At this time the committee is planning to review the financial aspects being composed by the Superintendent of Public Works McGown. Administrator Ward reviewed there are no new numbers today but the costs are being reviewed to determine the best way to go. The recycle area needs to be addressed the drop off center is not the way to go. Selectman Dziokonski explained the DEP recently hired enforcement agents to check loads at the transfer station, the Clinton load had a lot of recycles in it, if continues the loads will be rejected. Selectman Sargent reviewed there will be an opt out option for the new program proposed.

Committee Appointments

Selectman Sargent announced all of the committee assignments will remain.

Chairman Sargent stated the board will be entering into three Executive Sessions under article 3 for Workmen's Compensation Litigation at 7:50PM, and will not return to open session. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman LeBlanc "aye", Selectman Connolly "aye" Selectman Dziokonski "aye" and Chairman Sargent "aye."

Selectman LeBlanc made a motion at 8:20PM to adjourn. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen