

**Selectmen Meeting
Minutes
May 21, 2013**

Selectman Connolly, Selectman Sargent, Selectman LeBlanc, Selectman Dziokonski and Chairman Dickhaut were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons.

Chairman Dziokonski opened the meeting at 7:00PM.

Review of the Minutes

The board received minutes from April 23, 2013 Selectmen's Meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Chairman Dziokonski held a moment of silence for retired Veterans Agent Chris Dzikczek, he reviewed he was devoted to helping Veterans and will be missed.

Motion to Continue Out of Agenda Order

Selectman Connolly made a motion to continue out of agenda order with Town Treasurer Patrick McIntyre for review of a warrant article proposal discussion. Selectman Sargent seconded the motion. The vote was unanimous.

Town Treasurer Proposed Warrant Article Review

Chairman Dziokonski invited Town Treasurer forward to follow up on a discussion on a proposed warrant article. Mr. McIntyre reviewed he had been before the board at a prior meeting to discuss the need for a warrant article to cover an overpayment made to the voluntary dental plan, the Town Auditor has recommended a warrant article be approved to cover the overpayment and deficient in the insurance account. Mr. McIntyre explained he has been working with the company to offset the deficit.

Selectman Sargent made a motion to approve an article be added to the warrant to cover the \$35,000.00 overpayment made by the Town Treasurer to the voluntary dental provider. Selectman Dickhaut seconded the motion. Under Discussion: Selectman Dickhaut asked Mr. McIntyre why has been unable to recover the overpayment made. Mr. McIntyre explained the company is only willing to look back 90 days; they will not go back any further. Selectman Connolly asked who signed the contract with the company. Mr. McIntyre explained he signed the contract back in 2007, at this time he intends to find a new vendor for 2014 and review with Town Counsel prior to signing the contract. Selectman Connolly stated he is opposed to the article, explaining the town should not be executing this, he would like to meet with Town Auditor and get an

understanding of the full extent of the problem. He would like to conduct a full review to prevent this from happening again in the future. Mr. McIntyre explained he can assure it won't happen again. Selectman Connolly reviewed he needs all the facts. Mr. McIntyre explained it was presented in the Management letter from the Town Auditor as a liability that needs to be funded. He explained he can assure the board this will never happen again. This needs to be addressed now. Chairman Dzikowski explained he is in favor of the article the explanation presented is reasonable, it is a human error and people make mistakes, it is necessary from the Auditors stand point. The vote was 2/3 opposed Selectmen Connolly, Dickhaut and LeBlanc. Mr. McIntyre thanked the board of r their time.

2013 Draft Annual Town Meeting Warrant Review

The board continued discussion with a review of the draft warrant as presented by the Town Administrator. Chairman Dziokowski began the review with Article 1. Selectman Dickhaut explained Articles 1 through 6 are standard articles, which are part of the warrant annually. Selectman Dickhaut made a motion to approve Articles 1 through 6. Selectman LeBlanc seconded the motion. The vote was unanimous. Review continued with Article 7 the approval of an unpaid bill to National Grid of \$121.96. Selectman Dickhaut made a motion to approve Article 7 as presented. Selectman Connolly seconded the motion. The vote was unanimous. The board agreed all articles will be approved pending final review by Town Counsel. Article 8 approval of \$190,000.00 funding to the Stabilization fund and Article 9 approval of \$190,000.00 of funding to the Health Insurance Trust Fund. The board reviewed Article 8, Selectman Connolly made a motion to approve \$190,000.00 be funded to the Health Insurance Trust Fund. Selectman LeBlanc seconded the motion. The vote was unanimous. Review of Article 9, Selectman LeBlanc made a motion to approve \$190,000.00 is funded to the Stabilization Fund. Selectman Sargent seconded the motion. The vote was unanimous. Article 10 is the approval of a revolving fund for the landfill project. Selectman LeBlanc made a motion to approve Article 10 as presented. Selectman Sargent seconded the motion. The vote was unanimous. Article 11 is the approval of a revolving fund for the Board of Health not to exceed \$10,000.00. Article 12 Administrator Ward explained is a place holder for the board to finalize. It is the approval of an oversight committee for the facilities. The board discussed establishing a committee composed of up to 7 members with the Administrator and Superintendent of Schools as ex officio members. The board agreed the appointments should be made by the Town Moderator of candidates with specific backgrounds like plumbing, electrical and engineers. Selectman Connolly made a motion to approve Article 12 as discussed a committee of 7 members with 2 ex officio members the Administrator and Superintendent of Schools, the Town Moderator will appoint the committee members with a three year term limit, with the expectation of members consisting of an engineer,

an architect and tradesmen. The expectation is to have members with a strong background in Building and Facilities Management. Selectman Dickhaut seconded the motion. The motion was unanimous. Selectman Connolly made a motion to have the committee appointed within 90 days after the Attorney General's approval. Selectman Sargent seconded the motion. The vote was unanimous. Article 13 is the approval of one million dollars to purchase new water meters. Selectman LeBlanc approved Article 13 as presented. Selectman Sargent seconded the motion. The vote was unanimous. Article 14 is the approval of \$40,000.00 to be expended on the purchase of land from the railroad abuts landfill project. Selectman LeBlanc made a motion to approve the article as presented. Selectman Sargent seconded the motion. The vote was unanimous. Article 15 is the approval of \$135,000.00 to be expended on the purchase of a parcel of land off South Meadow Road to be used during the landfill project. Selectman Connolly seconded the motion. The vote was unanimous. Article 16 is the approval of \$19,820.00 to purchase a lawn tractor for the Parks & Recreation Department. Selectman Connolly made a motion to approve the Article as presented. Selectman Dickhaut seconded the motion. The vote was unanimous. Article 17 is funding to purchase equipment for the Parks & Recreation. The board discussed this is a small amount of money and should be included in the departmental budget. Selectman Connolly made a motion to remove article 17. Selectman Sargent seconded the motion. The vote was unanimous. The board agreed to approval article 18 through 24, approving article for funding to repair the Foster Fountain in Central Park, a revolving account for the school rental program, a moratorium on medical marijuana, and some changes with application process for the zoning and planning board. Selectman Connolly made a motion to approve article 18 through 24 as presented. Selectman Dickhaut seconded the motion. The vote was unanimous. Article 25 is to ask the Legislatures not to grant any further restrictions on the Weke Peke Property or water rights. Selectman LeBlanc made the motion to approve as presented. Selectman Sargent seconded the motion. The vote was unanimous. The board reviewed the next 4 articles 26 through 29 are citizen petitions and will automatically be included. Town Administrator Ward reviewed with the board there was some discussion prior in the year about including the Valor Act for Veterans on the warrant. Selectman Connolly made a motion to approve the addition of a warrant article to authorize the acceptance of the MGL chapter and section supporting the Valor Act, to provide veterans with a work program similar to the one offered to the seniors for a tax reduction. Selectman Dickhaut seconded the motion. Under Discussion: The board discussed the amount will be determined after the acceptance of the program. The vote was unanimous. Administrator Ward explained to the board he will be advertising the warrant in the paper for tomorrow deadline.

Final Review FY14 Budget Review

Administrator Ward explained to the board he made a few changes that were recommended by the subcommittee for the boards review. He explained the Finance Committee will be hosting a public hearing tomorrow night for public review and discussion. At this time the Committee will review the warrant articles. Selectman LeBlanc made a motion to approve the recommendations to the budget agree on by the subcommittee as presented. Selectman LeBlanc seconded the motion. Under Discussion: Administrator Ward reminded Selectman Connolly of an additional revision. Selectman Connolly stated he would also like to add \$2000.00 to the Council on Aging miscellaneous expense. The board agreed. Administrator Ward explained there may be more minor changes before finalized, the board agreed to approve any additional minor changes made. The vote was unanimous.

Common Victuallers License- Mobile Ice Cream Truck

Chairman Dzikonski invited the applicant forward. Mr. Kyle McQuiod of 101C Ridgefield Circle of Clinton was before the board. Chairman Dzikonski asked Mr. McQuiod to explain his business. Mr. McQuiod explained he works with Juniper Farms out of the town of Hudson but will be working in the town of Clinton. Administrator Ward explained the state had changed the law and permits are to be granted by the community, no longer by the state. He explained one of the requirements is to register with the Police Department, which Mr. McQuiod did do, another is the approval of the local board. Chairman Dzikonski opened the hearing up for Public Comment. Public Comment in favor there was none, in opposition there was none. Selectman Sargetn made a motion to approve the permit as requested to Kyle McQuiod d/b/a Juniper farms Ice Cream. Selectman LeBlanc seconded the motion. The vote was unanimous.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of June 2013: Clem's Liberty Tavern, Clinton Turn Verein, Crystal Café, Old Timer, Ringside Café, Spruce Street Tavern & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

One Day Liquor License Request

The Old Timers Restaurant has submitted a One Day Liquor License application in conjunction with an outdoor fundraising Clinton Runs for Boston event on Thursday, May 23, 2013 to support the victims of the Boston Marathon bombing. Selectman

LeBlanc made a motion to approve the request as presented. Selectman Sargent seconded the request. The vote was unanimous.

One Day Liquor License Request

The Turn Verein Corporation has submitted a One Day Liquor License application in conjunction with the Private Parties to be held at the Clinton Turn Verein Pavilion on June 1, June 8, June 15, June 22 and June 29, 2013. Selectman LeBlanc made a motion to approve the request as presented. Selectman Sargent seconded the request. The vote was unanimous.

Town Hall Use Events

Chairman Dziokonski reviewed board has received an application for rental of the Fallon Memorial Auditorium from Clinton High School/Nypro Inc. for Monday June 10, 2013 to host the FIRST Banquet.

Selectman LeBlanc made a motion to approve use of the Fallon Auditorium of the town hall as requested. Selectman Sargent seconded the motion. The vote was unanimous.

Town Hall Use Events

Chairman Dziokonski reviewed board has received an application for rental of the Fallon Memorial Auditorium from Clinton Middle School to host the 8th Grade Recognition on Tuesday June 18, 2013.

Selectman LeBlanc made a motion to approve use of the Fallon Auditorium of the town hall as requested. Selectman Sargent seconded the motion. The vote was unanimous.

One Day Liquor License Application

Chairman Dziokonski reviewed the Republican Town Committee has applied of a one day liquor license in conjunction with a fundraiser event to be held Museum of Russian Icon on May 30, 2013. Selectman Connolly made a motion to approve the One Day Liquor License application as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

One Day Liquor License Application

Chairman Dziokonski reviewed the Polus Center/Worlds Gifts Coffeelands Cafe has applied of a one day liquor license in conjunction with a two day event to be held at the Coffelands Cafe on May 31 & June 1, 2013. Selectman LeBlanc made a motion to approve the One Day Liquor License application as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Old & New Business

Sidewalk Sale Days

Chairman Dzikonski reviewed the board has received a request from Discover Clinton to host sidewalk sale day on Saturday June 22, 2013 from 10AM to 4PM on High Street. Selectman Connolly made a motion to approve the request as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

WRTA Transportation Contract

Chairman Dzikonski explained the Worcester Regional Transit Authority sent the annual agreement for the town to provide senior van service through the Council on Aging. The agreement needs to be signed by the Chairman of the board. Selectman LeBlanc made a motion to approve the contract as presented. Selectman Connolly seconded the motion. The vote is unanimous.

Invoice from Town Resident for Snowplow Damage

Administrator Ward explained a resident has submitted an invoice for reimbursement regarding damage to his sprinkler system from snow removal by the town. Superintendent of Public works McGown was before the board. Mr. McGown explained he had received notice from the resident there were needed repairs, the department made repairs to the damage from the snow plowing. The resident had concerns with the repairs made and completed repairs himself before the town had a chance to return. Mr. McGown reviewed the sprinklers are installed on town property without getting permission from the town. Selectman LeBlanc made a motion to deny the resident reimbursement for the invoice. Selectman Connolly seconded the motion. The vote was unanimous.

Proposed Legislation Relative to Chapter 70 Funding

Administrator Ward review the Dudley board of Selectmen sent a letter requesting that area towns contact their state representatives to support legislation relative to funding Chapter 70 educational aid. The board discussed and concluded they are not in support it would not be a benefit to Clinton.

Committee Reports

There were none.

Chairman Dziokonski wished Karen Nugent the best in her retirement. He explained Ms. Nugent will not be reporting on the meetings for the Worcester Telegram after tonight, she has retired. He thanked her for her years of service stating it has been a pleasure working with her. Selectman Connolly agreed, explaining Ms. Nugent has always given consideration to the facts of the stories she has reported on.

Public Comment

Radio Communication Issues: Clinton Fire Department Safety Committee

Clinton Fire Department Safety Committee members Jeff Sivert, Dustin Whitaker and Greg Nelson were before the board to review the radio communication issues. Mr. Whitaker reviewed the issues have gotten worse rather than better, he is before the board to ask for help before someone gets hurt or killed. Mr. Nelson explained the narrow banding and FCC requirements are not better and this is an ongoing issue. Selectman Connolly reviewed the antenna is scheduled to be upgraded at that point this may help with the evaluation of the issues. Mr. Nelson asked when this process takes place how much longer will it be the department will be asked to work without the proper equipment. Discussion continued regarding the equipment and the safety committees' recommendation of purchasing a new system and radios for each member. They also recommend changing to a 400 band explained a lot of the departments around Clinton are using it. The cost for a new system is about \$275,000.00. The board reviewed they had read recently where the town of Sterling had received a grant to upgrade the fire Departments communication system, they recommended consulting Economic Development Director Phil Duffy, to have him pursue a grant to support the upgrading costs and also speaking with Chief Hart. The safety committee recommended the board review the report presented by the consultant. The board agreed to schedule Chief Hart, Phil Duffy and a conference call with consultant Jack Hart to review the report presented at the next Selectmen's meeting.

Sterling Resident Weke Peke Property

Selectmen Connolly reviewed the board received free legal advice from a Sterling resident regarding the Weke Peke property, moving forward he wanted it to be clear no advice is needed the board will work with the Town Solicitor.

Chairman Dziokonski stated the board will be entering into Executive Sessions and will not return to open meeting after.

Selectman Dickhaut made a motion to enter into Executive Session under article 3, at 8:30PM for discussion on Tax Increment Financing Proposal. Selectman Connolly seconded the motion. Roll Call Vote: Selectman Sargent "aye", Selectman LeBlanc "aye", Selectman Connolly 'aye', Selectman Dickhaut 'aye' and Chairman Dziokonski "aye".

Executive Session Article 3 DPW8Union Negotiations Update 8:30PM-8:46PM

Selectman LeBlanc made a motion at 8:46PM to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen