

**Selectmen Meeting  
Minutes  
April 17, 2013**

Chairman Dzikonski opened the meeting at 6:00PM. Selectman LeBlanc, Selectman Sargent, Selectman Connolly, Selectman Dickhaut and Chairman Dziokonski were present. Attendee was Administrator Ward. The meeting began with budget review; Chairman Dzikonski opened the discussion with the Town Clerk.

*Town Clerk FY 14 Budget Review*

Town Clerk Phil Boyce was before the board for review and discussion of the FY14 budget requests. He explained there isn't much change from last year. He reviewed the miscellaneous expense is back to \$16,000, and there will be one town meeting and one town election in FY14. Selectman Connolly asked the expense for a Special Town Meeting. Mr. Boyce reviewed the cost is about \$3000.00, and election cost between \$12,000.00 and \$13,000.00. Selectman Connolly asked about the problems he has been having with the voting machines. Mr. Boyce reviewed two machines broke last year, which was a problem. The machines are 20 years old and all the parts have been replaced on them. The state hasn't approved a new model yet he hopes they will by FY15. He explained he cannot purchase the new machines until a model has been approved the average cost is approximately \$7500.00 per machine. He hopes to replace 4 machines and the voting booth for a total of \$50,000.00. The board thanked Mr. Boyce for the review and discussion.

*Town Treasurer FY 14 Budget Review*

Town Treasurer Patrick McIntyre was before the board for review and discussion of the FY14 budget request, he distributed an updated copies. Mr. McIntyre explained to the board he had just finished open enrollment and the numbers have increased. He cautioned the board to prepare for more changes due to the high number of retirees which keep health care and new employees will be eligible. Selectman Dickhaut asked if the FY 13 numbers can be used. Mr. McIntyre explained he would like to add additional due to changes that come up during the year. He explained he knows the debt schedule will also increase with the articles approved at town meeting; he has tried to speak with department heads to get an idea of how much funding may be needed. Chairman Dziokonski asked about the funding the Cocoran House is due to pay the town. Mr. McIntyre explained he isn't sure that is before his time. Administrator Ward reviewed the time is coming due, the auditor has had a meeting with Mr. Duffy regarding the amount owed. The board thanked Mr. McIntyre.

*Board of Assessor FY 14 Budget Review*

Administrator Ward explained the Chairman is on vacation.

*Clinton Emergency Management Association FY 14 Budget Review*

Administrator Ward reviewed the Director is on his way he thought he was scheduled for 7:00PM.

*Motion to Sign the Election Warrant*

Selectman LeBlanc made a motion to accept and sign the Town Election Warrant as presented by the Town Clerk. Selectman Connolly seconded the motion. The vote was unanimous.

*Motion to Continue Out of Agenda Order*

Selectman Sargent made motion to continue out of agenda order with the Council on Aging Budget review and discussion. Selectman LeBlanc seconded the motion. The vote was unanimous.

*Council on Aging FY 14 Budget Review*

Senior Center Director Katherine Bailey was before the board to review the FY 14 budget for the Senior Center. Ms. Bailey reviewed within the department there are 3 full time and 6 part time employees. The department receives grant funding to support the operations. The goal of the department still remains to be recognized as the friendliest senior community. She explained the Council on Aging has unanimously supported a change in the Directors position to Executive Director with a salary increase. The wage set or the full time outreach worker has been set at the step three in the grade classification due to the fact she has waited three years for the full time position. These salaries are based upon a recent salary survey conducted by the Director. Selectman Connolly asked about the change in the miscellaneous expense line item, there is an increase he asked for an explanation of the expenses. Ms. Bailey explained she increased the funding because she is unsure how much she will receive in the formula grant, there are cuts made to that and there are increases to the costs of everything to run the center.

*CEMA Director FY 14 Budget Review*

Clinton Emergency Management Director Dino Zapantis was before the board with review of the FY14 budget request submitted. Mr. Zapantis explained the department is stable with the \$4500.00. With this amount of funding he is able to complete the work necessary to the buildings and vehicles. He was able to receive grants to offset costs for radio equipment and generators to maintain the facility at 459 Main Street. Chairman Dziokonski asked if the building has been heated. Mr. Zapantis explained he

is in the process of having that done he has to upgrade some electrical service. He thanked the board for their continued support to CEMA. The board thanked him.

#### *FY 14 Budget Review*

Administrator Ward reviewed the most recent copy of the budget he created using the House of Representatives numbers. He explained the Legislature's numbers are the more realistic numbers, there is an increase to state aid and most of the state and county charges have stayed the same. There is a small difference between the Governor's budget. He asked the board to review and reminded them of the upcoming Tuesday evening meeting scheduled for the School Department budget presentation. The board agreed to host a budget meeting after the presentation scheduled for 7:30 PM at the town hall.

Chairman Dziokonski opened the regular scheduled Selectmen's meeting at 7:00PM; all board members were present along with Town Administrator Ward and Town Solicitor Gibbons as attendees.

#### **Review of the Minutes**

The board received minutes from April 3, 2013 Selectmen's Meeting and Executive Session Union Negotiations Update for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

#### **Motion to Continue Out of Agenda Order**

Selectman Dickhaut made a motion to continue out of agenda order with Commander Leo Agnew, Purple Heart Town Designation discussion. Selectman LeBlanc seconded the motion. The vote was unanimous.

#### **Commander Leo Agnew Purple Heart Town Designation**

Mr. Leo Agnew State Commander of Massachusetts Combat Wounded Veterans Military Order of the Purple Heart was before the board to discuss a proposal to make Clinton the first community in the state a Purple Heart Community. Mr. Agnes explained there is a Purple Heart Trail throughout the state, which is a specific route consisting of a highway or trail, this program is run by the State Legislature. He reviewed the Purple Heart Community designation is a new program to recognize August 7<sup>th</sup> as Purple Heart Day and Clinton as the first community. The town will have to approve the proposal and make a proclamation similar to the one provided as an example used by Clinton, Connecticut. Selectman Connolly made a motion to approve the proposal to have Town Administrator Ward create a resolution to be approved at the next meeting to support

Clinton becoming the first Purple Heart Community in the state. Selectman Sargent seconded the motion. The vote was unanimous.

### **Youth Council on Aging Presentation – Elder Abuse Awareness**

Senior Center Director Kathi Bailey and members of the Clinton Youth Council on Aging were before the board to present a presentation on Elder Abuse. Ms. Bailey introduced each Clinton High School student, Alison Daniels, Shawn Costa, Faith Perez, Rhema Resa, Meghan Irish, and Brenna Costa. Each student presented a portion of the presentation. Ms. Daniels concluded the presentation asking the board to designate June 15 as Elder Abuse Awareness Day. Board members congratulated the students on a great job. Selectman Dickhaut made a motion to designate June 15 the Elder Abuse Awareness Day. Selectman Connolly seconded the motion. The vote was unanimous. Ms. Bailey explained she would like to have a community wide initiative started to form a coalition to train all municipal employees to identify elder abuse. Selectman Dickhaut made a motion to support Ms. Bailey's recommendation. Selectman Connolly seconded the motion. The vote was unanimous.

### **Recess**

Selectman Dickhaut made a motion to take a 5 minute recess. Selectman LeBlanc seconded the motion. The vote was unanimous.

### **Administrator Business**

#### **One Day Liquor License Request**

The Clinton Athletics Department has submitted a One Day Liquor License application in conjunction with the Retirement Party to be held at the Clinton Town Hall Fallon Auditorium on April 20, 2013. Selectman LeBlanc made a motion to approve the request as presented. Selectman Sargent seconded the request. The vote was unanimous.

#### **One Day Liquor License Request**

The Turn Verein has submitted a One Day Liquor License application in conjunction with the Private Party to be held at the Clinton Turn Verein Pavilion on May 4, 2013. Selectman LeBlanc made a motion to approve the request as presented. Selectman Sargent seconded the request. Under Discussion: Selectman Sargent asked the status of the seasonal license. Administrator Ward reviewed he had spoken with the legal counsel at the ABCC, the board can grant the license through the standard application process; it would have to be a separate entity. The vote was unanimous.

## Old & New Business

### Federal Law Enforcement Fund Transfer

Chairman Dziokonski reviewed the board received a request from the Police Chief to approve a transfer from the Federal Law Enforcement to the State Law Enforcement in the amount of \$14,000.00 to be used for mobile computers for cruisers and for purchase of drug evidence. Selectman Sargent made a motion to approve the request as presented. Selectman Dickhaut seconded the motion. The vote was unanimous.

### Determination of Useful Life for Ladder Truck

Chairman Dzikonski explained the borrowing paperwork for the bond for the purchase of the new fire truck requires the board determine the useful life of the apparatus. Fire Chief Hart indicated this will be used in the department 25 – 30 years. Selectman Dickhaut made motion accepting the recommendation of the Fire Chief that the fire truck have a useful lifetime of 25 to 30 years. Selectman Connolly seconded the motion. The vote is unanimous.

### Proposed Town Meeting Articles

Administrator Ward reviewed the Community & Economic Development Director submitted three warrant articles for changes to the Clinton Zoning By Laws at Annual Town Meeting. The board is required to refer all zoning change articles to the Planning Board to conduct a public hearing prior to town meeting. Chairman Dziokonski reviewed the articles are regarding an 18 month moratorium on medical marijuana, rezone 355 West Boylston Street, and a procedural change in the planning board project review. Selectman Dickhaut made a motion to send the warrant articles to the Planning Board to host a public hearing. Selectman Sargent seconded the motion. Under Discussion: Selectman Connolly explained the board was not endorsing the proposed by laws they are just sending them on to the Planning Board. The board agreed. The vote was unanimous.

### Superintendent of Public Works Ethics Disclosure

Chairman Dzikonski explained the Superintendent of Public Works McGown completed an ethics disclosure statement to be filed with the board indicating his brother has applied for the Landfill Foreman Position, there for he will be unable to participate in the hiring process and the Administrator will be working on his own. Administrator Ward explained without input from Mr. McGown he would ask if a board member would consider working on the appointment. Selectman Dickhaut explained the board has confidence in the Administrator working on his own; the board members do not have expertise in this field. Her recommendation is for the Administrator to work independently. The board agreed.

### Childhood Cancer Awareness Week

Chairman Dzikonski reviewed the board has received a letter requesting the week of April 21 – April 27 be recognized as Childhood Cancer Awareness Week. Selectman Dickhaut made a motion to recognize Childhood Cancer Awareness April 21-27, 2013. Selectman Sargent seconded the motion. The vote was unanimous.

### Proposed Legislation Relative to Chapter 70 Funding

Administrator Ward reviewed the town of Dudley is frustrated with the sustainability of Chapter 70 and want to approach the State Representatives to file a bill and address the short falls, they have sent a notice to all communities to show support and join in. Selectman Dickhaut explained she had concerns regarding the financial ramifications. Administrator Ward reviewed the formula is based on a minimum amount per student based on growth factor. The proposed legislation would affect the impact on the municipal growth factor. Selectman Dickhaut made a motion to have Administrator Ward research further the proposals being made by the town of Dudley. Selectman Sargent seconded the motion. Under Discussion: Selectman Connolly explained the board will review more information before determining support of the proposal, a change is needed. The vote was unanimous.

### **Committee Reports**

#### **Government Reorganized**

Selectman Connolly reviewed he was able to attend the site visit of the high school track with the engineer to review the needed repairs. He explained the issue is it is in need of some maintenance, it is recommended every 6 years. Selectman LeBlanc asked about repairs and the track meets. Selectman Connolly explained needed repairs were not the issue regarding hosting track meets. The track is in need of repairs and re-surfing.

#### **Public Comment**

There was none.

Selectman Dickhaut made a motion at 8:20PM to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero  
Administrative Assistant to the  
Clinton Board of Selectmen