

**Selectmen Meeting
Minutes
February 4, 2015**

Selectman Dziokonski, Selectman Connolly, Selectman LeBlanc, Selectman Iacobucci and Chairman Sargent were in attendance. Attendee was Town Administrator Ward. Chairman Sargent opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from January 7, 2015 Selectmen's Meeting for review and approval. Selectman Dziokonski made a motion to approve minutes as presented. Selectman Connolly seconded the motion. Under Discussion: Selectman Iacobucci stated he hadn't had a chance to read through the minutes and will be abstaining from the vote. Selectman LeBlanc reviewed he was absent from the meeting and will be abstaining. The vote was 3/0/2 Abstentions.

Public Comment

Mr. John Martin of 28 Orange Street was before the board to inquire about a recent article he read in the Item, regarding the refinancing of the Oxford Court building. The article states the board held an Executive Session on December 11, 2014 to approve a MoU of the subordination of the loan between Oxford Court and the town. He asked the board to verify the vote had been taken in an Executive Session held on December 11, 2014. Chairman Sargent reviewed he is unsure of the date of the meeting and explained the Town Solicitor has all the information pertaining to this matter. He explained it has been scheduled for discussion late in the meeting but will be tabled because Solicitor Gibbons is unable to attend. Selectman Dziokonski reviewed the basics of the matter are Oxford Court was refinancing and the town holds the third note. In order to sign for refinance as one of the mortgage holders, the town discussed better property management. The genesis of the discussion was the town refused to sign unless there was better maintenance of the property and parking lot. He explained he doesn't remember when the vote was taken in open or Executive Session. Chairman Sargent explained the discussion of the agreement will be tabled until next meeting.

Chairman Sargent Congratulated Clinton High School senior Brendan Kittredge, he has scored over 1000 points within his High School basket ball career. Last week he exceeded the all time highest record held by Tim Coyne for 30 years since 1985. His point total is 1258, job well done Brendan. The board agreed great this is a accomplishment.

Chairman Sargent thanked the DPW, Police and Fire for all the hard work in keeping the community safe after the recent blizzard and continued snow storms recently. All have done a great job. He thanked homeowners for clearing the sidewalks in front of their homes.

FY15 Community Block Grant Hearing- Director Phil Duffy

Community & Economic Development Director Phil Duffy was before the board as part of a required public hearing for the FY15 CDBG application. He distributed an outline to the board showing the 3 proposed activities to be completed if the grant is awarded. He reviewed one will be Housing Improvements; this program would be \$199,500 available funds to be used for approximately 7 units. This program enables low income households to complete improvements such as new roofs, boilers and replacement windows. There is a demand for this program. The second proposed program is for a downtown sign and façade improvement. This proposed program will make \$199, 500 available to merchants and property owners to make improvements to the target area. He explained he has been unable to host a public hearing on this proposed program due to the weather, but has rescheduled. The third proposed program is for reconstruction of Nelson Street. The street has a lot of deterioration it has the lowest paving rate in town, the sidewalks need to be repaired and there is a need for a street light. Chairman Sargent opened the hearing for Public Comment. Public Comment in favor, there was none, in opposition there was none. Selectman Dziokonski asked if it is too early to announce what neighborhood is the target area. Mr. Duffy explained it will be the traditional target area, High Street, Main Street to the Lancaster boarder at Fuller Field to Grove Street including the pond area near Rigby Road. In the future they will reconfigure the target area. Selectman Iacobucci asked when the town will hear if grant has been awarded. Mr. Duffy reviewed in July, maybe August or June. Selectman Iacobucci asked if the Clinton Housing Authority can participate in these programs. Mr. Duffy explained it is a different pool of funding. He explained he can work with Mary Ellen Donnolly to work together on getting funding for Housing Authority. Mr. Duffy reviewed there are many forms to be certified with the boards signature. Selectman LeBlanc made a motion to approve the FY15 CDBG application as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – 120 Union Street

Chairman Sargent explained the applicant for a common victualler license had a prior commitment and was unable to attend the meeting. The applicant is Michael Bartosiewicz d/b/a Bushel N Peck, the application indicates he plans to open a deli/sub shop at the former Brennan's restaurant location on Union Street. The hours will be Monday to Friday 8:00am to 7:00pm and Saturday from 9am to 6pm, Sunday 10am to

6pm. Selectman Iacobucci made a motion to grant the common victuallers license to as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Historic Survey Planning Grant Application

Community and Economic Development Director Phil Duffy was before the board explaining he plans to apply for a small historical grant through the Massachusetts Historical Society, it is a matching fund grant and he has secured the funding from the Clinton Historical Society. If awarded it would be in the amount of \$12,000 and then matched \$12,000 by local historical society to total \$24,000. This grant will assist in documenting the cultural sources here in Clinton. It will identify properties for the Historical registry, which would make them eligible for tax credit. This grant will support economic activities in town which will help bring visitors town. It will allow us to know more about town, and then we will be able to share. There are many great things in Clinton. The application will require the signature of the Chairman. Selectman Iacobucci made a motion to endorse the application as presented approving the Chairman to sign. Selectman Connolly seconded the motion. The vote was unanimous.

Oxford Court Refinancing Agreement

The board agreed to table this discussion until the Town Solicitor is available.

Oxford Court Parking Management Plan

Chairman Sargent explained Claremont Development submitted a copy of the parking management plan they drafted for vehicles owned by their residents. They have requested feedback from the town prior to ordering signage for the municipal parking lot. He reviewed the proposed plan is to not allow parking for residents in the municipal lot during the business day between 7:00am to 9:00pm. They are also proposing a 4 hours parking limit during the day for patrons. Chairman Sargent explained he is aware business owners use this lot and is not in favor of a 4 hour limit. Selectman Iacobucci agreed this lot should be used for businesses in the downtown area. Selectman Connolly stated the parking management discussion is to guide the residents and tenants to not use these spaces during the day. In no way was it to prohibit use by businesses, he explained the 4 hours parking limit should be removed from the draft. He explained the board requested the parking management to include the High Street overnight use; the plan doesn't address this issue. Selectman Iacobucci requested this draft be sent back with the changes reviewed by the board, addressing there be a better plan regarding the High Street parking. Administrator Ward reviewed he will respond back explaining these issues need to be addressed, asking for more specifics on High Street parking and no parking limit in lot. Discussion continued regarding the restriction of parking on High Street by Oxford Court residents. The board concluded the residents

are provided parking in the rear of the building and there shouldn't be parking on High Street overnight. Oxford Court has parking lot for residents only.

Administrative Business

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of December 2014 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Community & Economic Development Quarterly Report

Community and Economic Development Director Phil Duffy submitted a quarterly report to the board regarding the operations of his department for the period of October – December 2014. Selectman LeBlanc made a motion to accept the report as presented. Selectman Iacobucci seconded the motion. Under Discussion: Chairman Sargent reviewed he read the report, it is awesome, he complimented Mr. Duffy on a job well done. Selectman Iacobucci asked for the names of the businesses Mr. Duffy provided assistance to. Mr. Duffy explained he worked with Nypro to relocate employee parking temporarily, Ben Productions, a new business that purchased the Res-Tech building, to acquire the occupancy permit. He explained he is unable to speak about the 4th openly but will discuss after the meeting with Selectman Iacobucci. He indicated he is drawing a blank on the third business. The vote was unanimous.

Old & New Business

CHS After Prom Party Donation

The board received a request from the Clinton High School After Prom Party Committee requesting a donation from the Civic Fund. Selectman Iacobucci made a motion to donate the same amount that had been given last year not to exceed \$100.00 dollars. Selectman Dziokonski seconded the motion. Under Discussion: The board reviewed they are unsure the amount donated last year but all agree on \$100.00. The vote was unanimous.

Goals & Objectives

Trash/ Recycle Planning Committee

Selectman Iacobucci explained the committee has met and drafted a plan. Over the next few weeks they plan to schedule hearings to inform the public. Administrator Ward reviewed the Board of Health recently met to draft the guidelines and have sent draft to the Solicitor for review.

Committee Reports

Government Reorganization Committee

Selectman Connolly reviewed the committee has completed draft facility plan, it should be distributed to the departments for review and a representative of each department will be asked to attend a meeting with feedback.

Veteran Agent Search Committee

Chairman Sargent stated the committee has concluded, they have made a short list of 3 candidates to Administrator Ward to continue the hiring process. He thanked the members of the subcommittee for participating, Selectman Dziokonski, Mary Beth McAndrews, Ed McIntyre and Administrator Ward. Selectman Dziokonski acknowledged Chairman Sargent as well.

Selectman Iacobucci made a motion to adjourn at 7:45PM. Selectman Dziokonski seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen