

**Selectmen Meeting
Minutes
December 17, 2014**

Selectman Dziokonski, Selectman Connolly, Selectman LeBlanc, Selectman Iacobucci and Chairman Sargent were in attendance. Attendee was Town Administrator Ward. Chairman Sargent opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from November 19, 2014 Selectmen's Meeting for review and approval. Selectman Dziokonski made a motion to approve minutes as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Public Comment

There was none.

Utility Pole Re-Location-West Boylston Street

Chairman Sargent opened the hearing inviting the applicant forward, to state their name and address. Ms. Iris Price of National Grid explained to the board there is a pole being used as a tree guide and it needs to be relocated. Chairman Sargent asked if the pole is located on DCR property. Ms. Price reviewed the pole is being moved from the left to the right. It is going to be on the opposite side of the access road and the tree guide has to be removed. Chairman Sargent opened the hearing for Public Comment, in favor, there was none. In opposition. There was none. Selectman LeBlanc made a motion to approve the relocation of the utility pole on West Boylston Street as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Utility Pole Conduit Installation: Fitch Road

Chairman Sargent opened the hearing inviting the applicant forward, to state their name and address. Ms. Iris Price of National Grid explained to the board there is work being done at the Fitch Road substation and there is a need for 2 man holes and a conduit to be installed in conjunction with the substation upgrade project. Chairman Sargent opened the hearing for Public Comment, in favor, there was none. In opposition, there was none. The DPW Superintendent has received the plans and reviewed the installation, he explained he has discussed this with National Grid and approves. Selectman LeBlanc made a motion to approve the installation of two man holes and conduit. Selectman Dziokonski seconded the motion. The vote was unanimous.

Earth Removal Permit Hearing - 190 Fitch Road Continued

Chairman Sargent opened the hearing for an Earth Removal Permit request on 190 Fitch Road by National Grid. The request is for the removal of 200 cubic yards of material from the property to help with the upgrade to the substation and electric power feed lines. Chairman Sargent asked for the representative of National Grid to come forward. Mr. Dan McIntyre was before the board. Solicitor Gibbons reviewed the senior counsel at National grid reviewed the issuing of a permit in a residential area. Mr. McIntyre submitted the letter to the board, reviewing the board is able to issue a onetime permit, if the board chooses. Selectman Connolly asked how many yards will be removed. Mr. McIntyre explained about 7000 yards, this is a big project, and the substation services several towns. Selectman LeBlanc made a motion to approve the earth removal permit as requested by National Grid for the Fitch Road project. Selectman Dziokonski seconded the motion. The vote was unanimous.

2015 LIQUOR LICENSE RENEWALS

Chairman Sargent reviewed the board received a 2015 Liquor License listing for approval for annual renewal. Selectman Dziokonski made a motion to approve the Liquor License holders as submitted to operate in 2015. Selectman LeBlanc seconded the motion. Under Discussion: The board asked if all the inspections have been completed and approve by the Fire Chief and Building Inspector. Administrator Ward explained yes all the required inspections have been completed and certificates signed. Selectman Dziokonski asked about the Tailgators license, he reviewed the establishment burnt down. Administrator Ward reviewed the board will have to address this in the New Year. The owner will have to be called in to explain the plan for the license, will he rebuild or relocate. Formal notice will have to be sent out by the board with the request of the owner's intention of the license, if the license is not active what is the plan to get it in service. Selectman LeBlanc reviewed the town is over the limit. Administrator Ward explained yes, the town is over the state quota, if the license is not renewed the state may step in. Chairman Sargent explained the board will review after the first of the year. Selectman Connolly asked if the town is over the allowed amount and this license isn't renewed it may go away. Administrator Ward reviewed yes the town is over quota by two All Alcohol pouring licenses, the business is allowed to transfer or sell the license. If it were to be revoked or taken by the town they cannot reissue until under statutory cap. The vote was 4/0/1 abstention from Selectman Iacobucci.

2015 CLASS II LICENSE RENEWALS

Chairman Sargent explained the board received request from the current license holders to renew for 2015. Selectman Dziokonski made a motion to approve the Class II Licenses as presented. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski reviewed there is an establishment he passes by often and feels they are over the approved number of vehicles. Administrator Ward reviewed that is under the Building Inspector to monitor, he isn't sure how often he surveys the establishments. It may be annually or periodically to ensure they are within the limit.

Selectman Dziokonski explained there is one or some that are pushing the limit. Administrator Ward reviewed he will review the inspection schedule with the Building Inspector. The vote was unanimous.

2015 CLASS III LICENSE RENEWALS

Chairman Sargent explained the board has received request for renewal from the current Class III dealers to renew for 2015. Selectman LeBlanc made a motion to approve the list as presented. Selectman Iacobucci seconded the motion. Under Discussion: Selectman Iacobucci asked the difference between the two licenses. Administrator Ward explained Class III is auto recycling they sell parts, or Class II is the sale of used cars not parts. The vote was unanimous.

2015 COMMON VICTUALLER LICENSE RENEWALS

Chairman Sargent explained the board received requests from the establishments of current license holders to renew the licenses. Selectman LeBlanc made a motion to approve the list as presented. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Iacobucci explained he plans to abstain from this vote. The vote was The vote was 4/0/1 Abstention Selectman Iacobucci .

2015 JUKEBOX LICENSE RENEWALS

Chairman Sargent explained the board received requests from the establishments of current license holders to renew the licenses. Selectman Iacobucci made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2015 AUTOMATIC AMUSEMENT DEVICE LICENSE RENEWALS

Chairman Sargent explained the board received requests from the establishments of current license holders to renew the licenses. Selectman Iacobucci made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2015 ENTERTAINMENT LICENSE RENEWALS

Chairman Sargent explained the board received requests from the establishment of current license holders to renew the licenses. Selectman Iacobucci made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of January 2015: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Polish American Veterans & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Iacobucci seconded the motion. The vote was unanimous.

DPW Monthly Report

DPW Superintendent McGown submitted a monthly report relative to the operations of his department for the months of September 2014 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

DPW Monthly Report

DPW Superintendent McGown submitted a monthly report relative to the operations of his department for the months of October 2014 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Fire Chief Monthly Report

Acting Fire Chief McLaughlin submitted a monthly report relative to the operations of his department for the month of November 2014 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Iacobucci seconded the motion. Under Discussion: Selectman LeBlanc thanked the Acting Fire Chief for the report it was full of a lot of good information. The vote was unanimous.

Police Chief Monthly Report

Police Chief Laverdure submitted a monthly report relative to the operations of his department for the month of October 2014 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Police Chief Monthly Report

Police Chief Laverdure submitted a monthly report relative to the operations of his department for the month of November 2014 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Water & Sewer Abatements

Superintendent of Public Works McGown submitted a list of water/sewer abatements in the amount of \$5295.76 from the last billing cycle for the boards review and approval. Mr. McGown reviewed some of these were issued to residents who wouldn't sign the easement release forms. The value of the easements were applied to the money owed the town in the form of an abatement to the water/ sewer accounts. Selectman LeBlanc made a motion to approve the abatements as submitted in the amount of \$5295.76. Selectman Iacobucci seconded the motion. The vote was unanimous.

Old & New Business

Nelson Street Reconstruction Project Engineering Contract

Superintendent of Public Works reviewed he is recommending the board approve an engineering contract from GCG Associates up to \$25,000 to be used for the design of the street reconstruction, drainage design and sidewalk replacement for Nelson Street. The construction funding will be submitted under the CDBG application for FY15. Selectman LeBlanc made a motion to approve the recommendation made by Superintendent McGown and approve the engineering contract for GCG Associated for the redesign of Nelson Street. Selectman Connolly seconded the motion. The vote was unanimous.

Water Street Reconstruction Project Engineering Contract

Superintendent of Public Works reviewed he is recommending the board approve an amendment to the design contract for Kleinfelder Northeast, Inc. in the amount of \$14,600.00 for utility easement. Chairman Sargent asked if next winter the first coat of pavement would be completed. Mr. McGown explained yes, they will start the drainage and utility work will have to be completed. Selectman Dziokonski asked about amendments, they are not part of the original contract. Mr. McGown reviewed correct the design was approved years ago. Selectman Iacobucci made a motion to approve the amendments as recommended by the Superintendent of Public Works. Selectman LeBlanc seconded the motion. The vote was unanimous.

Landfill Design Contract Amendment Authorization

Superintendent of Public Works reviewed he is recommending the board approve an amendment to the design contract the design for the landfill design; he explained this will go along with the comprehensive site assessment closure design, and the pond dredging. He explained there have been permit extensions to accommodate the pond dredging. Selectman Iacobucci made a motion to approve the amendments as recommended by the Superintendent of Public Works. Selectman LeBlanc seconded the motion. The vote was unanimous.

Valet Parking High Street for Clintons Bar & Grille

Selectman Iacobucci reviewed he has spoken to the gentlemen managing the restaurant and they are busy, but are experiencing some parking issues and have requested the board review the use of two parking spaces on High Street to be used for valet parking for the restaurant, on Thursday to Saturday evenings. Chairman Sargent explained this request should go through the Traffic Committee. Selectman Iacobucci asked when the next Traffic Committee meeting is scheduled. Chairman Sargent asked for one to be scheduled prior to the next meeting. Town Administrator Ward agreed he will send out an email to the committee to get a meeting scheduled. He stated it will be

good to get input from the Police and Fire Chiefs and DPW Superintendent regarding the request. Selectman Dziokonski made a motion to forward this request to the Traffic Committee for review and approval. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Iacobucci asked if the board approve subject to the Traffic Committee review and approval. Solicitor Gibbons reviewed the board wouldn't really know exactly what they would be approving prior to the Traffic Committee review. The board agreed they will wait until Traffic Committee has reviewed for approval. The vote was unanimous.

Veterans Memorial Monument Update

Selectman Dziokonski asked for an update on the completion of the monument project. He explained the board had voted to send out a letter requesting it be completed within 30 days or the contract is to be cancelled. Selectman Iacobucci explained the meeting the vote was taken was on December 19. Chairman Sargent explained he stopped by the Regonini Memorial for an update and was told the plaques were being shipped out on December 18th and will be delivered by ground transportation and would arrive on Monday or Tuesday. They explained they will be installed within a week of receiving them. The company explained they intend to apply a discount to the final invoice. Selectman Iacobucci asked if the plaques will be shipped next week. Chairman Sargent reviewed yes and as soon as they arrive they will be installed. Selectman Dziokonski asked if the plaques are not installed within the 30 day period, which is within the next two weeks. Chairman Sargent explained the board is meeting within the next few weeks and if they are not up at the next meeting the board can review. Selectman Dziokonski explained if they are not installed within the next few weeks what will the board do at the next meeting. Chairman Sargent stated if not completed the board can vote to revoke the contract. Selectman Connolly reviewed the board has voted twice to terminate if not completed within 30 days. These deadlines have come and gone, this is shameful. Chairman Sargent reviewed he had inquired because the board hadn't received any communications, he asked for the courtesy to be extended to this small business in town. Selectman Connolly explained if any more extensions are granted the board runs the risk of this not being completed for Memorial Day. Selectman Dziokonski made a motion to have Town Counsel begin the process to revoke the contract if the job isn't completed by Friday, December 19th. Selectman Connolly seconded the motion. Under Discussion: Chairman Sargent asked if the board would be flexible and extend the deadline until December 26th, he reviewed he isn't sure the plaques will be delivered by Friday; they are scheduled to arrive Monday or Tuesday. Selectman Dziokonski indicated the board anticipated the completed for Veterans Day, indicating they would be shipped October. Selectman Iacobucci reviewed the end of September the board was told by the company it would be completed. Selectman Dziokonski reviewed the first deadline was Memorial Day, and then Veterans Day, this

is very disrespectful of Veterans of the town. Chairman Sargent explained the plaques should arrive by Christmas Eve. Selectman Dziokonski explained another deadline extension to December 26th, may generate even more excuses, he hopes there are not a lot of excuses as to why it won't be completed. He explained at some point the board has to say, Clinton business or not, you fouled up the order. Selectman Connolly seconded the statement. The vote to terminate the contract as of December 19th was 2/3 in opposition Selectmen LeBlanc, Connolly and Chairman Sargent. Selectman LeBlanc made a motion to extend the deadline for the Veterans Memorial completion to December 26, if the plaques are not installed by the 26th the contract is to be terminated with the vendor. Selectman Connolly seconded the motion. Under Discussion: Selectman Dziokonski also asked for the correct fasteners to be installed as well. The vote was 4/1 in opposition Selectmen Iacobucci.

Selectmen's Children's Holiday Party

Chairman Sargent explained the board celebrated another successful community event on Saturday November 29, 2014, the town hosted the Children's Holiday Party followed by caroling and Christmas Tree Lighting in Central Park, many area businesses and volunteers continue to ensure this event is a success. Thank you to all who participate, he reviewed the list of sponsors and volunteers who participated. Selectman Dziokonski expressed a special thank you to the Spanish Seventh Day Adventist Church for their participation in the event, the music program was fantastic and it was an awesome example of the diversity in the population and all were represented, some songs were performed in English and others in Spanish. It was great. He also expressed a sincere thank you for the hospitality of the church opening and allowing the program participants to gather in their building and then parade into Central Park. He is happy to have their participation and hopes the relationship continues.

Holiday Pops Concert

Selectman Dziokonski explained he attended the concert held at the Fallon Auditorium on December 13, hosted by the Parks & Recreation Department and it was fabulous, the Clinton Middle School Symphony singers participated and their rendition of Gloria was phenomenal, it brought a tear to his eye. They were outstanding. He enjoyed the event.

Street Light Outages

Selectman Iacobucci asked for an update on the street light outages he had reported on Main Street. Administrator Ward explained he had contacted National Grid to report them and he will follow up on the status of the request. Selectman Iacobucci explained he is aware of more outages one on Allen Street near VFW, and at the intersections of

Pleasant and School Street and the ones that remain on Main Street. Administrator Ward reviewed he will follow up and get a report from National Grid.

Downtown Street Review Committee

Selectman Sargent reviewed he and Selectman Connolly would like to host a meeting on January 7th inviting the downtown merchants for feedback on the bump outson High Street. He explained he would like to get the opinion of the business owners if they are needed or should they be removed to create more parking.

FY15 Departmental Budget Requests

Chairman Sargent asked Administrator Ward to get the budget requests letter out to the departments to begin the FY15 budget season. Administrator Ward agreed this is the time to get the joint request letter out, where the Finance Committee and board requests budget submittals.

Review of the Scheduling of Election and Town Meeting Dates

Selectman LeBlanc reviewed he knows it had been a topic of discussion for the dates of the election and town meeting to be reviewed. He reminded the board Town Clerk Boyce had brought it to the board for discussion. He explained the Department of Revenue has recommended having the election after the budget is accepted. Selectman Sargent explained there is a need for additional Handicapped spaces on Election Day.

State Local Aid Mid Year Budget Cuts

Selectman Connolly reviewed he is aware the Governor has explained he may make mid - year budget cuts to local aid. Chairman Sargent stated he had heard that also and checked with the local representatives and they do not predict this. Administrator Ward agreed he is aware the legislature took a vote and this will not happen, he reviewed there is a new Governor and he is unsure regarding local aid for next year. Selectman Connolly stated the new Governor may increase local aid next year.

Goals & Objectives

Duffy Park Shoreline Vegetation Clean up

Chairman Sargent asked Superintendent McGown to assist with the clean-up of the vegetation on the shoreline of Duffy Park. He explained it has become overgrown because the Park & Recreation Department will only clean up to a certain area. Superintendent McGown explained he will help out and review the area. Administrator Ward reviewed the Park & Recreation are limited to the area they can clean up, a portion is owned by a private owner. He recommended the private owner be contacted

and all work together. Selectman Iacobucci explained this could be something the Sheriff's Department could help with or Selectman LeBlanc suggested the Boy Scouts.

Committee Reports

Business Development Committee

Selectman Iacobucci explained Community & Economic Development Director hosted a business planning session at the Museum of the Russian Icons. He attended and the meeting was very informative, he was impressed with all the information generated from the session but there will also be a report presented compiling the information they received. This will be a comprehensive plan of developmental strategies for the community. Selectman LeBlanc and Dziokonski attended and agreed it was a great program and they look forward to the information to come in the report. Selectman Iacobucci explained the Business Development Committee will meet again on January 7, 2014.

Veterans Agent Search Committee

Selectman Sargent reviewed the committee has met and conducted some interviews and have decided to re advertise the position, until December 26th.

Government Reorganization Committee

Chairman Connolly explained the committee will meet on December 19, regarding the review of the Facility Management Study draft proposal and are preparing a proposal for the board.

Chairman Sargent stated the board will be entering Executive Session under article 3 for Police Union negotiation update at 8:15PM, and will not return to open session. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman Dziokonski "aye", Selectman LeBlanc "aye", Selectman Connolly "aye" and Chairman Sargent "aye."

Executive Session Article 3 Police Union Negotiations 8:15PM- 9:25PM

Chairman Sargent wished all a Merry Christmas, the board will not return to open session.

Selectman Connolly made a motion to adjourn at 9:25PM. Selectman LeBlanc seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen