

**Selectmen Meeting
Minutes
January 20, 2016**

Selectman Connolly, Selectman Iacobucci, Selectman Dziokonski, Selectman Sargent and Chairman LeBlanc were in attendance. Chairman LeBlanc opened the meeting at 7:00PM. Attendees were Town Administrator Ward and Town Solicitor Gibbons.

Review of Minutes

The board received minutes from December 16, 2015 Selectmen's Meeting including Executive Sessions for Police Union Contract and December 16, 2015 review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Public Comment

Mr. John Martin of 28 Orange Street was before the board to review his November request for the Executive Session minutes to be released for viewing; he has not seen any action taken by the board on this request. He presented the board with a written request for Executive Session minutes from 2011 to present, please begin the process to review this request. Selectman Dziokonski stated he has been remiss in following up on this it is the belief that once Executive Session minutes have been approved they are available to be released. He is aware the board informed Mr. Martin they would review the legal process to release the minutes. The board will set up an administrative process on the releasing of Executive Session minutes. Selectman Connolly reviewed the minutes are to be available for release once the reason no longer exists. Chairman LeBlanc explained the board will review an administrative process on the release of Executive Session minutes with the Town Solicitor and Town Administrator.

Common Victuallers License Hearing – 242 High Street

Chairman LeBlanc opened the hearing inviting the applicant forward. Mr. Alejandro Frias of 186 Beacon Street was before the board. Chairman LeBlanc welcomed Mr. Frias asking him to describe his business plan. Mr. Frias explained he has operated the local grocery store for five years, at this time he relocated from 252 High Street to 242 High Street which is a larger location and includes a kitchen and restaurant area. At this time he would like to combine his grocery business with the restaurant area providing takeout meals. Chairman LeBlanc asked what type of food the restaurant will offer. Mr. Frias explained it is Spanish food. Chairman LeBlanc opened the discussion for Public Comment, in favor there was none, in opposition, there was none. He closed this portion of the meeting. Selectman Iacobucci wished Mr. Frias the best of luck. Selectman Connolly agreed stating he commended him on the expansion of the

business; he will service a lot of the community by expanding the offerings. Selectman Sargent made a motion to grant the common victuallers license to Alejandro Frias d/b/a A & S Grocery 2 as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – Mobile Pushcart

Chairman LeBlanc opened the hearing inviting the applicant forward. Ms. Jodi Pirelli of 49 Branch Street was before the board. Chairman LeBlanc welcomed Ms. Pirelli asking her to describe the business plan. Mr. Pirelli explained she left a packet of information for each board member to review, the packet includes a picture of the mobile pushcart and a description of the product for sale “Little Jimmy’s Italian Ice”. At this time she has spoken with the Director at Parks & Recreation and hopes to team up with the department and provide “Italian Ice” at the events like the concerts in Central Park or the baseball games. Chairman LeBlanc opened the discussion for Public Comment, in favor there was none, in opposition, there was none. He closed this portion of the meeting. Selectman Iacobucci stated this is a great idea and wished Ms. Pirelli the best of luck. Selectman Connolly stated he has a concern regarding the locations, he asked for all locations to be coordinated with the Police department. Selectman Sargent made a motion to grant the common victuallers license to Mr. James Pirelli d/b/a Pirelli “featuring” Little Jimmy’s Italian Ice as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Oxford Court Improvements Update: Elias Patucheas

Chairman LeBlanc invited the representatives of Oxford Court before the board. Mr. Elias Patucheas and Mr. Jim Letton were before the board to review the updates on the improvements to the Oxford Court development. Mr. Patucheas thanked the board for inviting them in, he began by explaining there have been subcontractors working on the site since the fall, they have been patching the parking lot and repairing curbing. The brush was cleared and fencing replaced. An electrician is identifying areas where lighting is needed; a new light went in today. Mr. Letton explained the asphalt patching will continue in the Spring, as of April 1st, the area will get seal coated and restriped. He reviewed on the trash compactor they are working to install new doors to accommodate the new containers along with sprinkler heads, this project is about 90 days out. Chairman LeBlanc explained the board has some concerns about the dumpster outside. A number of items have been dumped; it was a mess after Christmas. Selectman Connolly explained the primary concern hasn’t been addressed with the dumpster. He appreciates the good faith effort with the parking lot improvements and the commitment of the 90 day trash compactor but a major concern still remains regarding the parking management. He witnessed himself at the last snowstorm cars that never moved for one week. He worked with the Police Department and these cars were registered to tenants. He explained it is the job of the management to monitor these cars, not the

responsibility of the town. Mr. Letton explained they will work on this and get the cars out of there. Selectman Sargent asked why there is 90 days needed for the dumpster removal. Mr. Patuchas explained there are multiple dumpsters in the municipal lot. They inquired if they could keep a dumpster on private property for the overflow. He explained there are certain times when tenants are moving and there are large items to be disposed of. Selectman Connolly explained there is a process to acquire a dumpster permit through the board of Health, but there is a condition on the original approval of the development that there is no outside dumpster. When the project was originally approved the no outside dumpster condition was part of the approval. Mr. Letton explained he has a concern that certain things will not fit in the trash shoot. Chairman LeBlanc suggested a trash collection room, the board members agreed. Mr. Letton explained there are dumpsters on private property in that area. Selectman Connolly explained there is a process for approval through the Planning, Zoning and Health boards, they will have to apply. Selectman Iacobucci explained there is also a bulk item recycle area at the town recycle center, items can be brought to the center and recycled for a fee. Chairman LeBlanc asked for Administrator Ward to e-mail the list to Mr. Patuches and Mr. Letton to make the residents aware.

Administrative Business

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of December 2015 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Town Hall Use Event

Chairman LeBlanc reviewed an application has been submitted for use of the Fallon Memorial Auditorium by the Thayer Symphony Orchestra for use on February 20, 2016 to host the a concert event. Selectman Iacobucci made a motion to approve the date as requested. Selectman Dziokonski seconded the motion. The vote was unanimous.

Town Hall Use Event

Chairman LeBlanc reviewed an application has been submitted for use of the Fallon Memorial Auditorium by the Leprechaun Society for use on March 12, 2016 to host the annual event. Selectman Sargent made a motion to approve the date as requested. Selectman Connolly seconded the motion. The vote was unanimous.

Old & New Business

Clinton Police Department Staffing

Chairman LeBlanc explained Chief Laverdure has processed a requisition for 1 hiring for a vacancy of the retirement of an officer who retired in July. He invited Chief

Laverdure before the board for discussion. Chief Laverdure explained at this time he is aware of an anticipated retirement this summer, he has requested the board allow an additional hiring from the current list. Therefore the new hires can attend the academy together; there is an academy beginning in February at the town of Boylston and in March at the Redding Academy. He explained there possibly could be two retiring in July, at this time one is definite. Selectman Sargent made a motion to approve the additional hiring from the current Civil Service list as requested by Chief Laverdure. Selectman Connolly seconded the motion. Under Discussion: Selectman Connolly complimented Chief Laverdure for being proactive with the hiring's this impacts the overtime budget. Selectman Dziokonski asked about the cost for the two candidates for the academy. Chief Laverdure explained the candidate is paid while attending the academy and the cost is about \$3000.00 for tuition. Selectman Dziokonski reviewed if the town were a non civil service community they could hire people who are already academy trained and the town would save money. Chief Laverdure agreed stating the town of Sterling advertises for candidates that are academy trained with a degree and experience, and receive a good field of candidates. Selectman Dziokonski explained he is in favor of looking at the civil service system for the unions. The vote was unanimous.

Council on Aging Chairman Resignation

Selectman Sargent stated the board received a letter of resignation from Council on Aging Chairman William Grady effective immediately. He thanked Mr. Grady for his years of dedicated service to the town. He explained Mr. Grady served in the school system for many years and then continued his service by advocating for the senior population. This is a loss for the council, but it is understandable he is retiring, he deserves the rest. Thank you again, Mr. Grady for the continued support to the town. The board agreed, stating he worked very hard on the completion of the new center and the seniors will enjoy it. Chairman LeBlanc asked Administrator Ward to review the appointment process for the vacancy of the Chairman on the Council on Aging. Administrator Ward explained the Chairman is a direct appoint of the Selectmen. Chairman LeBlanc asked for the vacancy to be advertised to replace the chairman. He asked for a review of the current Council members' terms. Administrator Ward explained he will put that information together the term is 3 years.

Executive Session Minutes Release

Chairman LeBlanc reviewed the board has received a public records request for Executive Session Minutes dated back to 2011, he explained to the Town Solicitor and Town Administrator to please work on establishing a process for release of these documents. He explained the board discussed this request and concluded there should be a mechanism in place to release these minutes.

Goals & Objectives

Recycle Center Updates

Selectman Sargent asked for an update on the status of the shelter to be built at the Recycle Center for the employee. Administrator Ward explained the DPW Superintendent contacted the school department and the project will be worked on in the Spring and be ready for the end of the school year. He was informed the Superintendent purchased the supplies and an employee in the department will construct, he was working with the electrical inspector on getting power to the shed. At his time the project is in process and will be completed soon.

Committee Reports

There were none.

Chairman LeBlanc reviewed the board will enter into Executive Session at this time and will not be returning to open meeting. Selectman Sargent announced an upcoming Special Town Meeting reminder, Saturday, January 30, 2016 at 10:00AM.

Executive Session Article 3 Police Union Negotiations 7:40PM-8:25PM

Selectman Sargent made a motion to adjourn the meeting at 8:25PM. Selectman Dziokonski seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen