

**Selectmen Meeting  
Minutes  
September 17, 2014**

All board members were present. Attendees were Administrator Ward and Solicitor Gibbons. Chairman Sargent opened the meeting at 7:00PM.

**Review of the Minutes**

The board received minutes from the August 20, 2014 Selectmen's Meeting including Executive Session for Police Union Negotiations. Selectmen Connolly made a motion to approve the minutes as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

**Public Comment**

There was none.

**Liquor License Name Change- 27 High Street**

Chairman Sargent reviewed the board has received an application to change the business name on the liquor license for from Via Alto 27 to Clinton's Bar & Grille. Selectman Connolly made a motion to approve the name change as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

**Administrative Business**

**Fire Department Monthly Report**

Acting Fire Chief McLaughlin submitted a monthly report relative to the operations of his department for the month of August 2014 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

**Veterans Department Monthly Report**

Veterans Agent Gerald Copenrath submitted a monthly report relative to the operations of his department for the month of August 2014 for the Selectmen's review and approval. Selectman Iacobucci made a motion not to accept the report as presented. Selectman Connolly seconded the motion. Under Discussion: Selectmen Dziokonski asked why Selectman Iacobucci would not accept the report. Selectman Iacobucci stated in his opinion he isn't comfortable in accepting work from the Veterans Agent due to what had been discussed at the last meeting with the Agent. The vote was 2/3 in opposition of motion, Selectmen LeBlanc, Dziokonski and Chairman Sargent.

### Town Hall Use Events

Chairman Sargent reviewed the board received two applications for rental of the Fallon Auditorium:

Spring House	Fundraiser Event	10/03/14
Clinton Firefighters	Fundraiser Event	11/22/14

Selectman LeBlanc made a motion to approve the use as requested on October 3, 2014 and November 22, 2014. Selectman Iacobucci seconded the motion. The vote was unanimous.

### One Day Wine & Malt License Permits

Chairman Sargent reviewed the board has received a request for a one-day Wine & Malt License from Casa Verna, Inc. d/b/a Spring House to be used in conjunction with the October 3, 2014 fundraising event in Fallon Auditorium. Selectman LeBlanc made a motion to approve the requests for the One Day License permit. Selectman Iacobucci seconded the motion. The vote was unanimous.

### One Day Liquor License Permits

Chairman Sargent reviewed the board has received a request for a one-day Liquor License from VFW to be used on outdoor patio in conjunction with a September 21, 2014 fundraising event. Selectman LeBlanc made a motion to approve the requests for the One Day License permit. Selectman Connolly seconded the motion. The vote was unanimous.

### One Day Liquor License Permits

Chairman Sargent reviewed the board has received a request for a one-day Liquor License from Scooby Doo's to be used on outdoor patio in conjunction with a September 21, 2014 fundraising event. Selectman Iacobucci made a motion to approve the requests for the one day License permit. Selectman Connolly seconded the motion. The vote was unanimous.

Administrator Ward announced the last two requests were received after the Agenda had been set.

### **Old & New Business**

#### *Town Hall Rental Waiver Request*

Chairman Sargent reviewed Casa Verna, Inc d/b/a Spring House has sent a request to the board for consideration to waive the rental fee associated with the auditorium use for the fundraiser to be held on October 3, 2014. Selectman Iacobucci made a motion

to waive the rental fee as requested by Casa Verna, Inc. for the upcoming rental of the auditorium. Selectman Dziokonski seconded the motion. The vote was unanimous.

#### *Bigelow Library Electrical Permit Waiver Request*

Chairman Sargent reviewed the board received a request from Library Director Marie Mueller to waive the permit fee for some electrical work that was recently done at the library in conjunction with the fire alarm system. Selectman Dziokonski made a motion to approve the request to waive the electrical fee as requested. Selectman Connolly seconded the motion. Under Discussion: Administrator Ward reviewed it has been past practice that each municipal department request a waiver for inspectional fees on a case by case basis. The vote was unanimous.

#### *Landfill Project Engineer Contract Amendment*

Chairman Sargent reviewed the Superintendent of Public Works Chris McGown recommends the board approve an amendment to the design contract for Brown & Caldwell in the amount of \$50,000 to begin the design and permitting process to dredge the cove at South Meadow Pond. Selectman Connolly made a motion to approve the recommendation of Superintendent McGown and approve the amendment in the amount of \$50,000 to the Brown & Caldwell design contract. Selectman LeBlanc seconded the motion. Under Discussion: Selectman LeBlanc asked where the funding would come from to cover the additional expense. Administrator Ward explained the Landfill Enterprise Fund will be used. The vote was unanimous.

#### *Non Union Salary Study Retroactive Payments*

Administrator Ward explained board members received an updated spreadsheet with the adjustments needed in the retroactive payments previously approved by the board as a result of the compensation study. The Town Accountant has reviewed the schedule of payments based on the hourly rates approved by the Personnel board. Selectman Connolly made a motion to approve the retroactive payments as presented by the Personnel board. Selectmen LeBlanc seconded the motion. Under Discussion: Selectman Iacobucci stated he would like to point out some of the data received, he explained he appreciates the work the Personnel board put into this issue, he has an issue with an employee receiving a jump in an hourly rate from \$13.23 to \$18.60. He reviewed some non union employees have gone almost 9 years without an increase, some employees with 20 years or more service to the town were not given increases that large. He stated it was too bad a higher percentage wasn't given out more equitably. Employees with less than 5 years of service some with only 1 year of service got a large increase while other with 15 plus years of experience received 2%. Chairman Sargent explained there is an appeal process for employees. Selectman Connolly reviewed a lot of hard work went into this project, the Solicitor and Town

Administrator worked on this project to make it fair and equitable. He isn't aware of any town employee that has gone more than 1 year without an increase. Selectman Iacobucci explained he was under the impression it had been sometime the employees went without. Selectman Connolly explained before the study it may have been 1 year there weren't any adjustments to salaries. Administrator Ward explained the market adjustment were made to the salaries, he reviewed over the last two years 0% was issued within last 10 years. Selectman Iacobucci explained he stands corrected, he agrees a lot of work had gone into the study and he appreciates the efforts of all who were involved. The vote was unanimous.

#### *Constitution Week Proclamation*

The board received a request from Ms. Jennifer Dickenson from the Daughters of the American Revolution for the board to adopt a proclamation commemorating Constitution Week for display at the Bigelow Public Library and Clinton High School. Selectman Iacobucci made a motion to adopt a proclamation commemorating Constitution Week for display at the Bigelow Public Library and Clinton High School, as requested. Selectman Dziokonski seconded the motion. The vote was unanimous.

#### *Clinton Holiday Pops Committee*

Chairman Sargent reviewed the Clinton Holiday Pops Concert Committee has sent a letter requesting a donation from the Civic Fund for the 2014 Holiday Pops concert, to be held on Saturday, December 13, 2014. Selectman Iacobucci made a motion to approve this request as presented and donate \$200.00 the same amount that was donated last year. Selectman LeBlanc second the motion. The vote was unanimous.

#### *CTA Negotiations Subcommittee*

Superintendent of Schools Terry Ingano has sent a notice that the Clinton School Committee will be starting collective bargaining negotiations with the Clinton Teachers Association; the state law allows the board to have a representative on the bargaining committee. Chairman Sargent explained over the years it has been the Chairman, he explained he will delegate this to Selectman Connolly. Selectman Dziokonski explained he served on the team when he was Chairman and he understood it has to be the Chairman of the board to serve. Solicitor Gibbons reviewed he will review and confirm, at this time he advised the board to take a vote. Selectman LeBlanc made a motion to approve the recommendation of the Chairman in having Selectman Connolly serve as the board's representative on the collective bargaining negotiations with the School Committee. Selectman LeBlanc seconded the motion. The vote was unanimous.

### *Veterans Agent Search Committee*

Chairman Sargent reviewed he would like the board's approval on appointing a Veterans Agent Search subcommittee, at this time he would like to serve and asked for Selectman Dziokonski to serve along with a member of the Personnel Board, Administrator Ward and a Veteran from the community, to be named at a later date. Selectman Connolly made a motion to endorse the establishment of the Veterans Agent search committee as outlined by Chairman Sargent. Selectman Iacobucci seconded the motion. The vote was unanimous.

### *Rail Trail*

Selectmen Iacobucci explained there is a disconnect on the rail trail here in town he would like to send a letter to the State Representative and Senators to request help with reconnecting the trail through town. He understands Fran Hodge is working on this and could provide information regarding the trail. He also explained he would like to see the town beach reopened. Administrator Ward explained the beach is under the direction of the state. Selectman Dziokonski reviewed he has some knowledge of the rail trail, there are some gaps from Boston to the Berkshires. The Greenway Trust has been trying to get the trail to Berlin for years but is held up by the railroad. They need a piece of land and the railroad who acquired the land years ago for nearly nothing wants an outrageous amount for it. He hoped the State Legislatures and Congressman can help with the negotiations the land is land locked by wetlands. He explained there are other issues at the Nashua beach.

### *Centralized Dispatch*

Selectman Connolly asked to have discussion regarding action of the town meeting and evaluate the pros/cons on considering the civilian dispatch at the Fire Station. Chairman Sargent explained the discussion can be added to the next agenda.

### **Goals & Objectives**

#### Facility Department Study

Selectman Connolly explained there is a meeting scheduled for September 24<sup>th</sup> with the consultant who issued the report.

#### Emergency Communications System

Administrator Ward reviewed town meeting voted to move forward, the Fire Chief hires a consultant. The board has the authority to implement moving forward.

#### Trash/Recycle Planning Committee

Selectman Iacobucci explained the Superintendent is conducting a review and analysis of the private hauler cost versus the town running the program costs.

### Business Development Committee

Selectman Iacobucci reviewed the deadline to submit a letter of interest is October 1, 2014.

### Annual Employee Review & Evaluation System

This has been completed.

### Public Works: Sidewalks-Snow Removal-Sterling Street Vacant Land

Chairman Sargent reviewed there are a lot of sidewalks in need of repair, there should be a plan to improve some sections of town. Selectman Dziokonski agreed stating the board needs to get some funding to support this. Administrator Ward explained the board can hire a consultant to come in and evaluate.

Selectman Dziokonski asked for the Street Light Project to be added. Administrator Ward explained he will add it to the list.

### **Committee Reports**

#### *Cable Committee*

Selectman Iacobucci reviewed the goal is to purchase new cameras and studio equipment by the next meeting.

Chairman Sargent stated the board will be entering into Executive Session under Article 6 for Oxford Court Negotiations discussion at 7:35PM, and will not return to open session. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman LeBlanc "aye", Selectman Connolly "aye", Selectman Dziokonski "aye" and Chairman Sargent "aye."

Selectman LeBlanc made a motion at 8:10PM to adjourn. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero

Administrative Assistant to the  
Clinton Board of Selectmen